



State of Nevada

The Board of Examiners for Marriage and Family Therapists
and Clinical Professional Counselors

7324 W Cheyenne Avenue Suite #10
Las Vegas, NV 89129-7426
(702) 486-7388 Fax: (702) 486-7258

To All Applicants:

EFFECTIVE JANUARY 27, 2023

The Department of Public Safety has changed the fingerprint submissions fee to **\$40.25.**

Please note the following required submissions:

- 1) BACKGROUND CHECK WAIVER – initial at the bottom of page 1 and print your name, sign and date where indicated on page 2. **THE DATE ON THE WAIVER MUST BE BEFORE THE DATE YOU ARE FINGERPRINTED!**
- 2) One (1) fingerprint card
 - *complete with name, date of birth (DOB), place of birth (POB), sex, race, height, weight, hair color, and eye color.*
 - *Fingerprints should be placed on a standard fingerprint card FD-258.*
 - o *Please note that the fingerprint card must contain all ten fingerprints taken simultaneously (these are sometimes referred to as plain or flat impressions) and your signature must be on the card.*
 - *Fingerprints must be taken, dated, and signed by a certified fingerprinting technician.*
 - **Only an original card will be accepted, please do not submit copies or previously processed cards.**
- 3) **Certified check or money order for \$40.25 made payable to the Department of Public Safety** – NO PERSONAL CHECKS ARE ACCEPTED BY THE DPS.

The three items above must be mailed to the Board office in order to process your background check.

If you have any questions, please contact the office at 702-486-7388.

Thank you for your cooperation!