

**State of Nevada**  
**Board of Examiners for Marriage & Family Therapists & Clinical Professional Counselors**

**MEETING MINUTES**

**Friday, May 10, 2019 at 9:00 a.m.**

Sierra Counseling Center  
1855 Sullivan Lane, Suite 145  
Sparks, Nevada 89431

and

Kayenta Legacy Conference Room  
9418 West Lake Mead Boulevard  
Las Vegas, Nevada 89134

**Please Note:** The Board may (a) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; (b) combine agenda items for consideration by the public body; and (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030).

Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. A public comment time will be available prior to any action items on the agenda and on any matter not specifically included on the agenda prior to adjournment of the meeting. At the discretion of the President, additional public comment may be heard when that item is reached. The President may allow additional time to be given a speaker as time allows and at his/her sole discretion. (NRS 241.020, NRS 241.030) Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. (NRS 233B.126)

**Action by the Board on any item may be to approve, deny, amend or table.**

1. Call to Order, roll call, Confirmation of Quorum.

Call to order: 9:07 a.m.

Board members present: Jake Wiskerchen, Steve Nicholas, Marta Wilson, Roberta Vande Voort, Barry Blackburn, Henna Rasul (SDAG)

Board members absent: Erik Schoen, Hal Taylor, Adrienne O’Neal, John Nixon

Staff present: Stephanie Steinhiser, Sherry Rodriguez

Public present: Craig Merrill, Ryan Clifford, Monica Joyner, Genotra Brown, Sara Duerksen, John Packham

2. Public comment – No public comment.
3. Discussion, recommendation, and possible action regarding review and approval of minutes from April 19, 2019 meeting (For possible action)  
Motion to approve with amendments: 1<sup>st</sup>: Barry 2<sup>nd</sup>: Marta Vote: Passed unanimously.
4. Review/Decision regarding the following licensees who have petitioned the Board to be Primary Supervisors for Marriage and Family Therapist (MFT) and Clinical Professional Counselor (CPC) Interns: (For possible action)

Supervision Applicant	AAMFT Approved Supervisor or CCE	Transcript of 45-hour Graduate-level	Mentor Signature of Supervisory Experience	Mentor Contract
-----------------------	----------------------------------	--------------------------------------	--	-----------------

	Approved Certificate/Supervisor Course	Supervision Course		
Tamara Zenner, MFT	Yes	N/A	N/A	Yes
James Monaghan, CPC	Yes	N/A	N/A	N/A

Motion to approve: 1<sup>st</sup>: Barry 2<sup>nd</sup>: Roberta Vote: Passed unanimously.

5. Genotra Brown petitions the board to review her application and qualifications for licensure via reciprocity (For discussion and possible action)

Stephanie presented Ms. Brown’s qualifications and professional history. Several members echoed support for her education, accreditation, and status.

Motion to approve Ms. Brown’s reciprocity. 1<sup>st</sup>: Steve 2<sup>nd</sup>: Barry Vote: Passed unanimously

6. Sherita Nelson petitions the board to review her application and qualifications for licensure via reciprocity (For discussion and possible action)

Stephanie presented Ms. Nelson’s application for reciprocity. Stephanie expanded upon her interactions with Ms. Nelson and the need for additional information related to her background check.

Steve inquired more specifically about the interactions between Ms. Nelson and the administrative staff. Stephanie revealed that Ms. Brown was verbally hostile toward several staff members. NRS 641A.310 section 7 permits the BOE to deny based on unprofessional conduct. Barry, Jake, Steve, and Marta discussed safety protocols for office staff and the importance of protecting all concerned. Further, Barry offered that the public would not be served well with the promotion of this application.

Motion to deny Ms. Nelson’s application due to aggressive and intimidating behaviors demonstrated to staff members. 1<sup>st</sup>: Steve 2<sup>nd</sup>: Barry. Vote: Passed unanimously.

7. John Packham, Associate Dean of UNR School of Medicine’s Office of Statewide Initiatives to present on SB 171 (Advisement)

Dr. Packham presented a concept paper and legislative proposal for all licensees within all licensing boards to collect and provide workforce data. This would capture data and demography of practitioners. The ultimate goal of the bill is to provide the informative data for public health and service.

Steve inquired about the opposing argument. Dr. Packham said that there is a slight and potential burden of time for additional demographic data entry for licensees.

8. Update on IT and website vendor review from Rich Sturek of CTS (Advisement)

Stephanie briefed the attendees on the current needs to move forward with the website and launch.

Rich presented a PowerPoint slide deck (PDF attached to minutes). Mr. Sturek reviewed the advantages to modernizing our processing and collection of data. He acknowledged the many inefficiencies and risks with our historic and current systems. With more funding and financial resources, the NVBOE for MFT/CPC can modernize the collection and processing of information. Mr. Sturek strongly recommends that our BOE move in the direction of modernization. He has a specific recommendation of using a company, InLumon (License application software company). InLumon manages several other Boards within Nevada. Simply, Rich said that our current methods are not sustainable.

Marta inquired about the potential cost. Rich replied that the range would be between \$20k and \$40k.

Stephanie met with members of another BOE and gathered anecdotal information about the technological efficiencies. She strongly recommends modernization.

Mr. Sturek will present again at the BOE June meeting. Roberta noted that the BOE might need to submit to the State of NV a purchase order/intent by June 30<sup>th</sup>, 2019.

9. Disciplinary Matter – Recommendation for Dismissal (For possible action)

- a. Case No. 17MFT010
- b. Case No. 17MFT15
- c. Case No. MFT170818-02

Stephanie and SDAG Rasul reviewed three files and recommended dismissal. Investigations did not determine fault or further investigation.

Motion to dismiss case no. 17MFT010. 1<sup>st</sup>: Barry 2<sup>nd</sup>: Roberta. Vote: Passed unanimously.

Motion to dismiss case no. 17MFT15. 1<sup>st</sup>: Barry 2<sup>nd</sup>: Marta. Jake is recused from this vote as he was part of the investigation. Vote: Passed unanimously.

Motion to dismiss case no. MFT170818-02. 1<sup>st</sup>: Marta 2<sup>nd</sup>: Steve. Vote: Passed unanimously.

10. Legislative update (Advisement)

The current status of SB37: the bill was heard in the assembly committee. There are reportedly concerns that the fiscal impact on licensees might be too large. Sara Adler and Helen Foley have communicated the intentions of the fee increases regularly to committee members in the assembly. There might be amendments proposed within the assembly committee (prorated fees for licensure). The BoE has a neutral position on amendments as there is not an opportunity for public hearings and votes.

11. Report from President (Advisement)

Jake has written a letter to the Governor's office. The letter requests a public signing of SB37, reviews the BOE achievements over the past year, and discloses Jake's end to his chair position.

12. Report from Treasurer (Advisement)

Roberta said that the bookkeeper will have a financial report for the next meeting in June. The next budget will be reviewed next month.

13. Report from Executive Director (Advisement)

Stephanie is reviewing and moving complaint cases forward as quickly as possible. She is trying to close the cases that don't need additional investigations quickly. There are approximately 30 cases to manage.

14. Report from Senior Deputy Attorney General Henna Rasul (Advisement)

No report.

15. Discussion regarding future agenda items and future meeting dates:

The June meeting will be in Las Vegas.

- a. Friday, June 21<sup>st</sup> @ 9:00am (Las Vegas)
- b. Friday, July 19<sup>th</sup> @ 9:00am
- c. Friday, August 16<sup>th</sup> @ 9:00am

16. Public comment.

None.

17. Board member comments

None.

18. Adjournment (For possible action)

Motion to adjourned at 10:51 am. 1<sup>st</sup>: Barry. 2<sup>nd</sup>: Roberta. Vote: Passed unanimously.

Adjourned at 10:51am