

**State of Nevada**  
**Board of Examiners for Marriage & Family Therapists & Clinical Professional Counselors**

**NOTICE OF PUBLIC MEETING**

**Friday, January 19, 2018 at 9:00 a.m.**

Kayenta Legacy  
Conference Room  
9418 West Cheyenne Ave., Suite #9,  
Las Vegas, Nevada 89134

**AGENDA**

**The STATE OF NEVADA BOARD OF EXAMINERS FOR MARRIAGE & FAMILY THERAPISTS AND CLINICAL PROFESSIONAL COUNSELORS** may (a) address agenda items out of sequence (b) combine agenda items or (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030). Action by the Board on any item may be to approve, deny, amend or table.

*The Public Workshop is being held prior to the scheduled Board Meeting which will begin immediately following the conclusion of the Workshop discussion.*

**PUBLIC WORKSHOP – PROPOSED NEVADA ADMINISTRATIVE CODE CHANGES 9:00a.m. - 12:00 p.m.**

**Introduction – Open Public Workshop**

The purpose of the workshop is to receive comments from all stakeholders and interested parties regarding the proposed NAC changes.

**Open Discussion Items**

- NAC 641A.045;
- NAC 641A.055;
- NAC 641A.060;
- NAC 641A.065, section 1(b), section 1(c), section 1(f), and section 1(h);
- NAC 641A.070;
- NAC 641A.085, section 1, section 2; section 3, section 4, and section 8(b);
- NAC 641A.095, section 1;
- NAC 641A.111;
- NAC 641A.131, section 1, section 2, section 3, and section 6;
- NAC 641A.146, section 3, section 4(a), section 4(b)(2), and section 6;
- NAC 641A.156, section 1(c), section 1(d)(1); and section 1(d)(2);
- NAC 641A.176, section 4;
- NAC 641A.178, section 1(b), section 1(c), and section 5;
- NAC 641A.182, section 2, and section 3(a);
- NAC 641A.196, section 1, section 5
- NAC 641A.234, section 11, section 12(c), section 12(d)(1), section 12(d)(2);
- R091-14, section 3.1, section 3.3, and section 4.1.

## Public Comments

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

## Close Public Workshop

**State of Nevada**  
**Board of Examiners for Marriage & Family Therapists and Clinical Professional Counselors**

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**BOARD MEETING AGENDA**

1. Call to Order, Confirmation of Quorum.

Board meeting for the State of Nevada Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors is called to order by President Jake Wiskerchen at 1:34 PM.

Board Members Present

Jake Wiskerchen, President  
Roberta Vande Voort, Vice President  
Suzanne Cram, Secretary/Treasurer  
Erik Schoen, Member  
John Nixon, Member  
Wendy Nason, Member  
Hal Taylor, Member  
Henna Rasul, DAG

Members Absent

Adrienne O'Neal, Member

Quorum is Present

2. Public comments (Discussion)

Member Adrienne O'Neal joined  
William Sickens  
Craig Merrill  
Joseph Blackwell  
Elizabeth Munoz  
Claire Green  
Celeste Anderson  
Nancy Hurton  
Kara Lott  
Martha Dewey  
Miranda Lobdell  
Mary Phoenix  
Amanda Miller  
Kelley Moseley  
Enrique Trevino  
Brittany Farrow

Alana Laughdel is called on and said she was given her license December 1st and has yet to receive her paper physical license. She understands that there's been a lot of administrative challenges, but her check hasn't been cashed and hasn't been able to practice. Someone mentioned that they're working on it as she speaks. Mr. Wiskerchen apologizes and says the aim is to be completely online and paperless. He thanks her for her patience with this.

Mr. Erik Schoen says kudos to both women who run the office down there, and says that whoever's idea it was to have agendas like this is nice. Good job Hena and Laurel. As a Board member its super easy to pull out.

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. Approval of the Minutes – Board Meeting of December 15, 2017 (For possible action)

Mr. Wiskerchen seeks a motion to approve the meeting minutes for 12/15/17. Ms. Wendy Nason moves to amend the minutes. Mr. Hal Taylor seconds the motion to approve the minutes. Mr. Erik Schoen abstains from the vote because he was not present for the 12/15//2017 meeting minutes. Mr. Hal Taylor says that on page 10 the word “appropriate” should be changed. Mr. Wiskerchen calls for a discussion on the amendment. With no discussion, motion is passed and minutes are approved.

The following interns and/or supervisors inform the Board of a request to terminate the Primary internship supervision relationship. (For possible action)

<u>Intern</u>	<u>Supervisor</u>
Julia Catlin	Meri Shadley
Tiffany Day	Ramona Beasley

Mr. Wiskerchen seeks motion. Roberta motions to approve both of them simultaneously.

4. Review/decision regarding the following applicants for new interns and internships for MFT and CPC. (For possible action)

**Reno**

Grace Ravenelle (CPC-Intern)

Primary – Oscar Sida, CPC\*  
 Secondary – Jon Ray, MFT\*  
 (For Possible Action)

**\*Board approved**

**Las Vegas**

Kristen Babakitis (CPC-Intern)

Primary – Trudy Gilbert-Eliot, MFT\*  
 Secondary – James Monaghan, III, CPC\*  
 (For Possible Action)

Emily Berson (MFT-Intern)

Primary – Rhonda Kildea, MFT\*  
 Secondary – Mailee Shaw, LMFT\*  
 (For Possible Action)

Martha Duhe (MFT-Intern)

Primary – Ronald Lawrence, MFT\*  
 Secondary – Elaine Nelson, MFT\*  
 (For Possible Action)

Martha Duhe (CPC-Intern)

Primary – Ronald Lawrence, MFT\*  
 Secondary – Elaine Nelson, MFT\*  
 (For Possible Action)

Brittany Farrow (MFT-Intern)

Primary – Elaine Nelson, MFT\*  
 Secondary – William Arndt, III, MFT\*  
 (For Possible Action)

Guerlene Fleurantus (MFT-Intern)

Primary – Richard Harrison, MFT\*  
 Secondary – Dawn Moore, MFT\*  
 (For Possible Action)

Eva Jenkins (MFT-Intern)

Primary – William Arndt, III, MFT\*

Debretta McDonald (MFT-Intern)	Secondary – Isabelle Parker, MFT* (For Possible Action) Primary – Yvonne Hart, MFT* Secondary – Kelly Beach, MFT* (For Possible Action)
Amanda Miller (MFT-Intern)	Primary – Isabelle Parker, MFT* Secondary – Marj Castronova, MFT* (For Possible Action)
Elizabeth Munoz Brueckmann (MFT-Intern)	Primary – Nancy Hunterton, MFT* Secondary – Jennifer Sils, MFT* (For Possible Action)
Elizabeth Munoz Brueckmann (CPC-Intern)	Primary – Nancy Hunterton, MFT* Secondary – Jennifer Sils, MFT* (For Possible Action)
Janna North (MFT-Intern)	Primary – Geneva Wallace, MFT* Secondary – Nelandra Anselmo, MFT* (For Possible Action)
Lauren Sams (CPC-Intern)	Primary – Rhonda Kildea, MFT* Secondary – Michelle Dahan, MFT* (For Possible Action)
Jennifer Somma (CPC-Intern)	Primary – Marta Wilson, MFT & CPC* Secondary – Wendy Dingee, CPC* (For Possible Action)
Enrique Trevino (CPC-Intern)	Primary – Trina Robinson, MFT* Secondary – Tammi Johnson, MFT* (For Possible Action)
Alyson Cannon (MFT-Intern)	Primary – Jay Noricks, MFT* Secondary – Kathy Jo Shovlin, MFT* (For Possible Action)
Monica Munoz (MFT-Intern)	Primary – Coreen Haym, MFT* Secondary – Nelandra Anselmo, MFT* (For Possible Action)
Brittany Donaldson (MFT-Intern)	Primary – Sara Pelton, MFT* Secondary – William Arndt, III, MFT* (For Possible Action)
Sarah Hechter (MFT-Intern)	Primary – Sam Richardson, MFT* Secondary – Jean Griffon, MFT* (For Possible Action)
Maria Pelczar (MFT-Intern)	Primary – Geneva Wallace, MFT* Secondary – Nelandra Anselmo, MFT* (For Possible Action)
Mary Phenix (MFT-Intern)	Primary – Katherine Wilkinson, MFT* Secondary – Geneva Wallace, MFT* (For Possible Action)
Laura Robinson	Primary – Sam Richardson, MFT* Secondary – Gretchen Grierson, MFT* (For Possible Action)

**\*Board approved**

5. Review/decision regarding changes to primary supervisors for the following interns.

(For possible action)

Julia Catlin (CPC-Intern)

Primary – Erik Schoen, CPC\*  
(For Possible Action)

Mr. Wiskerchen notes preference is to vote on all of these terminations as a whole instead of voting on them one by one. Mr. Wiskerchen seeks a motion to accept all as a slate. \_\_\_\_\_ moves to approve all but Deborah McDonald and Mr. Trevino. Adrienne 2nds the motion. Jennifer Soma is going to be an intern thus Jennifer's future supervisor, Marta, abstains. Motion carries unanimously.

Roberta moves to approve Deborah McDonald for purpose of internship. Anne seconds it. Wendy asks if there's another document she's not seeing on the planned internship form attached. She says what's written is not a detailed plan. Mr. Wiskerchen says that specifics would be a generally applicable rules and we don't do that because it'd be a regulatory process.

Wendy is making motion to not approve at this time Deborah McDonald's internship. Someone seconds. If more information is provided at next meeting it'll be considered. Motion carries unanimously.

Mr. Wiskerchen seeks motion to approve/deny Mr. Trevino. Someone moves to discuss. Susan seconds. Wendy needs clarification, specifically in his plan where it says "He will not be performing any supervision activities, he will not be performing any community services" she's wondering what it means. Marta says he won't be doing BSR or BST services, it'll just be onsite not in the community, and that he won't be supervising anyone at a QMA status.

Mr. Wiskerchen notes that he doesn't like that the plan should be outlining what an intern should be doing not what an intern will not be doing. We don't want to look for reasons to deny people seeking licensure, we only look for reasons to approve. He encourages people to ask Mr. Trevino. Wendy notes that there is a detailed plan for the secondary is attached but not the primary. She says to be consistent because it's not a detailed plan.

Mr. Wiskerchen seeks motion to approve Enrique Trevino's internship. Seconds. Motion carries.

He says that our forms can't include things that aren't required in our statutes. We want to make sure that our forms accurately reflect what's in our authority and not denying people.

**\*Board approved**

6. Review/decision regarding changes and/or additions to secondary supervisors for the following interns. (For possible action)

Erick is abstaining from this. Mr. Wiskerchen seeks motion to approve. John moves to approve.

Roberta seconds. Motion carries.

Marilyn Abel (CPC-Interns)	Secondary – Dawn Moore, MFT* (For Possible Action)
Alvin Browne (MFT-Intern)	Secondary – Jesse Smith, MFT* (For Possible Action)
Julia Catlin (CPC-Intern)	Secondary – Meri Shadley, MFT* (For Possible Action)
Lindsay Hale Marquez (CPC-Intern)	Secondary – Laura McAuliffe, CPC* (For Possible Action)
Hannah Goodman (MFT-Intern)	Secondary – Elaine Nelson, MFT* (For Possible Action)
Hannah Goodman (MFT-Intern)	Secondary – Deborah Sampson, MFT* (For Possible Action)
Gladys Hopkins Hillman (MFT-Intern)	Secondary – Ramona Beasley, MFT* (For Possible Action)
Jonathen Johnson (CPC-Intern)	Secondary – Tiffani Lindsey, MFT* (For Possible Action)
Alessandra Lanti (CPC-Intern)	Secondary – Sharon Harris, CPC* (For Possible Action)
Cheri Montgomery (MFT-Intern)	Secondary – Jennifer Mitzel, MFT* (For Possible Action)
Valentia Pishchanskaya-Cayanan (MFT-Intern)	Secondary – Roberta Miranda, MFT* (For Possible Action)
Derek Wise (CPC-Intern)	Secondary – Susan Vallon, LCSW (For Possible Action)

**\*Board approved**

Mr. Wiskerchen seeks motion to approve all names on slate (besides derek weis). John moves. Hal seconds. Motion carries. Discussion on derek wise by Erick is because there's circumstances from a letter that there are not enough supervisors at this time. He's trying to fill that slot and proposing to build a secondary slot with Susan Malone, who has had a lot of supervisor training. Erick makes motion to approve the secondary supervision of Derek Wise.

7. The following Marriage & Family Therapists (MFT) or Clinical Professional Counselors (CPC) Interns petitioned the Board for approval of an extension of their internship. (For Possible Action)

Ashley Dangleis	(MFT-Intern)	02-13-2015	(For Possible Action)
Teodoro Tovalin, Jr.	(MFT-Intern)	01-23-2015	(For Possible Action)
Katherine Matthews	(MFT-Intern)	01-23-2015	(For Possible Action)
Rhonda Thompson	(CPC-Intern)	01-23-2015	(For Possible Action)

Mr. Wiskerchen says we don't have authority do deny any extensions unless there's extreme circumstances like if they got arrested, in prison, or if their internship expired. He seeks motion to delegate these to staff. Hal seconds.

8. Review/decision regarding the following candidates for licensure as a Marriage & Family Therapist or Clinical Professional Counselor. (For possible action)

Mr. Wiskerchen mentions that this is an automated process, even though they're clean and have passed the exams, gotten their hours, etc we still have to approve them. Mr. Wiskerchen seeks motion to approve all these interns. Erick moves to approve. Marta seconds. Motion carries unanimously.

Kelli Mosley	MFT-Intern	(Passed Exam)	(For Possible Action)
Michele Heinze	MFT-Intern	(Passed Exam)	(For Possible Action)
Claire Green	MFT-Intern	(Passed Exam)	(For Possible Action)
Amaia Oiz	MFT-Intern	(Passed Exam)	(For Possible Action)
Amia Mulholland	MFT-Intern	(Passed Exam)	(For Possible Action)
Courtney Dandy-Fralick	MFT-Intern	(Passed Exam)	(For Possible Action)
Daniel Reiness	CPC-Intern	(Passed Exam)	(For Possible Action)
Jenine Alston-Szymanski	CPC-Intern	(Passed Exam)	(For Possible Action)

9. The following have submitted plans to be approved by the Board for CPC-Intern and MFT-Intern to engage in private practice and **In-Home Therapy** at facilities without a Licensed Mental Health Professional on the site. (For possible action)

Site	Supervisee	Supervisor	Administration	Signatures	Consulted Policy	Previously Approved Agency
Therapy Today Behavioral Health	Vicki Simmons	Sara Pelton, MFT	Yi-Ling Kuo-Rice	YES (3)		YES

Mr. Wiskerchen mentions that Therapy Today is one of the one's that's been through the process, we're not approving facilities, we're approving individuals but they typically use the same plan from the facility. Hal mentions he thinks the plan is real and indicates the people they should be aware of, he thinks they get it. Hal moves to approve both MFT interns for in-home services. Marta seconds. Motion carries unanimously. Marta wanted to ask if this is within the approval of the primary supervisor.

10. Review/decision for the following candidates for licensure as a Marriage & Family Therapist (MFT) or Clinical Professional Counselor (CPC). Pursuant to NRS 641A.241 Expedited license by endorsement. (For possible action)

Frances Winters	MFT-Reciprocity	(For Possible Action)
Marlene Sealey	MFT-Reciprocity	(For Possible Action)
Mandi Webb	CPC-Reciprocity	(For Possible Action)
Terri Thomas	CPC-Reciprocity	(For Possible Action)
Celeste Anderson	CPC-Reciprocity	(For Possible Action)

Mr. Wiskerchen notes that we have a statute that we need to approve them within 15 business days, we might have to send it back to staff to acknowledge that everything is in order. It says its not even up for debate--we don't discuss whether they're capable. We're required to.



Someone recommends we revisit this because we need clarification on “reciprocity.”

Mr. Wiskerchen says a hypothetical situation: a case where someone is saying “you’re discriminating against me because I’m from here.”

Mr. Wiskerchen seeks a motion to approve competence of the candidates for licensure for full scope as MFT or CPC in the state of Nevada. So moved by Erik. John second. Wendy says no because of language of “full scope.” Motion carries.

11. Marta Wilson, MFT & CPC Supervisor, petitions the Board to approve her 7<sup>th</sup> Supervisee. (For possible action.)
12. Debbie Jackson, MFT Intern, petitions the Board to accept her hours from her previous internship be applied to her new current internship. (For Possible Action)

Erik asks if it’s a previous Nevada internship. Sherry says yes. Erik moves to approve. Mr. Wiskerchen seconds. Motion carries unanimously.

13. Joseph Blackwell, CPC Intern, petitions the Board to accept hours accumulated for past internship in Indiana. (For Possible Action)

Mr. Wiskerchen wonders if board’s pallette is for putting the hours into appropriate categories and bringing it back. Mr. Wiskerchen is seeking a motion to deny mr. Blackwell in the format presented and bring it back with a letter from someone in Indiana addressing the state of flux. Wendy so moves. Erik seconds.

14. Kara Lott, LMFT, petitions the Board to accept her hours from digital seminars be applied to the CEU requirement for 2018 MFT Renewal. (For Possible Action)

Wendy says the way the law reads it says that due to the circumstances beyond her control, if she’s working and making time then she needs to get the 10 online required and 10 in person. The board can say if there are circumstances beyond her control. Wendy says that Kara also noted that having little ones expense was difficult.

Mr. Wiskerchen moves to approve waiver of Ms. Lotts 10 in person hours for 2017. Erik so moves. Roberta seconds. Mr. Wiskerchen wants to point out that she did over 20 hours.

Wendy and Susan say nay. No abstentions and motion carries. Mr. Wiskerchen appreciates that we don’t have unanimous down the agenda and are actually discussing unlike previous years.

15. Laurel Hein, Interim Executive Director, petitions the Board to consider an Intern Committee comprised of Primary and Secondary Supervisor volunteers. (For Possible Action)

Laurel has been getting a lot of questions from interns that could be answered by their supervisors, checklist, on the page, or even amongst themselves. She believes an intern committee would help with this. Mr. Wiskerchen thinks it needs to be explored in many details. We have to consider if it’ll go into regulation which is another problem. Taking action on this right now without information isn’t bad timing but it’s a great idea. Mr. Wiskerchen suggests to Laurel to tell them to revise statutes and to ignore follow up e-mails.

16. Discussion of Board President Report. (Advisement)

Mr. Wiskerchen says he gave report earlier

17. Discussion of Board Treasurers Report. (Advisement)

188,444 in checking. 37,226 in money market. In good shape for this month. Erik adds that this is our water mark, we feel flushed with renewals, those balances will diminish over the months.

18. Discussion of Board Staff Report. (Advisement)

Roberta says access to facilities should be included in budget, they don’t have access to plumbing in their building. Marta says payroll should be updated.

19. Update on status of Board complaints. (Advisement)

Mr. Wiskerchen says they must step in when the complaints start breaching into a person's confidentiality.

20. Board Role and Priorities. (Discussion)

Wendy had requested this to be on the agenda. For awhile there was the board, and licensees, and it was confusing. Wendy suggests more education about what our role actually is and how we manage staff. As a board member she doesn't have a good idea of what her role is and would like it to be clarified.

21. Executive Director Job Description, Announcement, and Evaluation. (Discussion)

22. Items for future agendas. (Discussion)

A. Review dates for next Board Meeting. (For Possible Action)

B. Review dates for next intern interviews. (For Possible Action)

February 9 at 10:30

23. Public comment.

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
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24. Adjournment. (For possible action.)

meeting adjourned at 4:50 PM

NOTE: Items may be taken out of order.

NOTE: Items may be combined for consideration.

NOTE: Items may be pulled or removed from the agenda at any time.

NOTE: Public comment may be limited to five minutes per person at the discretion of the chairperson.

NOTE: Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. See NRS 233B.126.

NOTE: All supporting documentation is available from Sherry Rodriguez, at the Board office located at 7324 West Cheyenne Ave., Suite #9, Las Vegas, NV 89129. Anyone desiring supporting documentation or additional information is invited to call the Board office at (702) 486-7388 or email at [mftbd2@mftbd.nv.gov](mailto:mftbd2@mftbd.nv.gov).

NOTE: Members of the public who are disabled and require accommodations at the meeting are requested to notify the Board office in writing at 7324 West Cheyenne Ave., Suite #9, Las Vegas, NV 89129, or by calling the Board office at 702-486-7388, prior to the date of the meeting.

Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. A public comment time will be available prior to action items on the agenda and on any matter not specifically included on the agenda as the last item on the agenda. At the discretion of the President, additional public comment may be heard when that item is reached. The President may allow additional time to be given a speaker as time allows and in his/her sole discretion. (NRS 241.020, NRS 241.030)

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Persons with disabilities who require special accommodations or assistance at the meeting should contact the Board office at (702) 486-7388; or fax (702) 486-7258 no later than 48 hours prior to the meeting. Requests for special accommodations made

after this time frame cannot be guaranteed.

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**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED  
IN THE FOLLOWING LOCATIONS:**

<p style="text-align: center;">Kayenta Legacy 9418 West Lake Mead Blvd. Las Vegas, Nevada 89134</p>	<p style="text-align: center;">State of Nevada Board of Examiners for Marriage &amp; Family Therapists and Clinical Professional Counselors 7324 West Cheyenne Ave., Suite #9, Las Vegas, Nevada 89129</p>	<p style="text-align: center;">Sierra Counseling Center 1855 Sullivan Lane, Suite 145, Sparks, Nevada 89431</p>
<p style="text-align: center;">Zephyr Wellness 418 Cheney Street Reno, Nevada 89502 <a href="http://www.zephyrwellness.org/events">www.zephyrwellness.org/events</a></p>	<p style="text-align: center;">Board's Website <a href="http://www.marriage.nv.gov">www.marriage.nv.gov</a>  State of Nevada Administrative Website <a href="http://www.nv.gov">www.nv.gov</a></p>	<p style="text-align: center;"><a href="https://twitter.com/Zephyr_Wellness">https://twitter.com/Zephyr_Wellness</a> <a href="https://www.facebook.com/zephyrwellness">https://www.facebook.com/zephyrwellness</a></p>

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

Supporting material relating to public meetings of the Board of Examiners for Marriage & Family Therapists and Clinical Professional Counselors is available at the Board's administrative offices located at 7324 West Cheyenne Ave., Suite #9, Las Vegas, NV 89129 or by contacting Laurel Hein, Interim Executive Director at (702) 486-7388 or email [lhein@mftbd.nv.gov](mailto:lhein@mftbd.nv.gov).

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