

**State of Nevada**  
**Board of Examiners for Marriage & Family Therapists & Clinical Professional**

**MEETING MINUTES**

**Friday, August 21, 2020 at 9:00 a.m.**

Teleconference Location –  
Zoom  
Nevada Board of Examiners  
For Marriage & Family Therapists and Clinical Professional Counselors  
7324 W. Cheyenne Avenue, Suite 10  
Las Vegas, NV 89129

**Please Note:** The Board may (a) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; (b) combine agenda items for consideration by the public body; and (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030).

Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. A public comment time will be available prior to any action items on the agenda and on any matter not specifically included on the agenda prior to adjournment of the meeting. At the discretion of the President, additional public comment may be heard when that item is reached. The President may allow additional time to be given a speaker as time allows and at his/her sole discretion. (NRS 241.020, NRS 241.030) Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. (NRS 233B.126)

**Action by the Board on any item may be to approve, deny, amend or table.**

1. Call to Order, roll call, Confirmation of Quorum. Meeting called to order at 9:01 AM.
  - Sara Pelton, Adrienne O’Neil, Marta Wilson, Erik Schoen, Hal Taylor, Sheldon Jacobs were present. Steve Nicholas and John Nixon absent.
  - Henna Rasul, Lynne Smith, and Joelle McNutt present.
  - Public members: Lynda Mari, Ashley Bayne, and Mitch Berney.

2. Public comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

- Mitch: There is a void in information sharing in the drug and alcohol field; a need for the ability to do a multi-criteria search, and with the pandemic, mental health is more important than ever. With our website, USArehabcenters.org, users can go to the website and say they need help, check the services they need, and providers come up. The website does not violate HIPPA because it is a generic list of services, there are three levels of payment for listing services website, including a free subscription to list your business. Users choose the level of subscription, the company will verify credentials, then your data goes live. They would like to have a first-responders app that will link into the website in the future.
3. Discussion, recommendation, and possible action regarding review and approval of minutes from June 19, 2020 meeting (For possible action)

Motion to approve last month's minutes made by Erik, Adrienne 2<sup>nd</sup>. Hal abstained.  
 Motion approved unanimously.

4. Review/Decision regarding the following licensees who have petitioned the Board to be Primary Supervisors for Marriage and Family Therapist (MFT) and Clinical Professional Counselor (CPC) Interns: (For possible action)

Supervision Applicant	AAMFT Approved Supervisor/Supervisor Candidate or CCE Approved Certificate/ Supervisor Course	Transcript of 45-hour Graduate-level Supervision Course	Mentor Signature of Supervisory Experience	Mentor Contract
Michael Elterman	Yes	N/A	N/A	N/A
Souneh Arevalo	Yes	N/A	N/A	Yes
Rebecca Parkey	Yes	N/A	N/A	N/A

Motion to approve all three Primary Supervisor applications made by Erik; Marta 2<sup>nd</sup>.  
 Motion approved unanimously.

5. Review of Certemy onboarding progress (for discussion/possible action)
- We hope to go live by the end of September, we are in the testing phase now. This roll-out covers new license applications and license verification processes online. There is a bit of a glitch with online credit card processing which we are working with the state on.
  - Sara: how do we plan to roll out to the therapists? Lynne – at this point we have not determined how we will roll it out to existing licensees.

6. Review of NRS and NAC requested revisions (for discussion/possible action)

Sara: let's move this to agenda item #15

7. Lynne Smith petitions the board to approve the revised Employee Handbook (For discussion/possible action)

We left off in June whether or not PTO will carry over or not each year, is there a max that the board wishes to implement?

- Erik: as it is written, it does not carry over without a request
- Marta: Carry over with a cap in place; I have experienced a cap of 260 and 360
- Erik: having a limit is a good middle step, if an employee leaves, we would have to pay out the employee
- Erik: We would want to list items that we would want to stay ahead of:
  - o 1. Do we want a sick bank?
  - o 2. What is the cap?
  - o Erik: the cap is 30 days and carried over with written permission to carry over any more than 30 you have to request it; the math does not add up
  - o Hal: we could approve it with corrections made

Motion to approve the Employee Handbook as written made by Marta; Hal 2<sup>nd</sup>. Motion approved unanimously.

8. Disciplinary Matter – Recommendation for Dismissal (For possible action)
  - a. Case No. NV16MFT008
  - b. Case No. NV16MFT009

Motion to dismiss these two cases made by Marta; Adrienne 2<sup>nd</sup>. Hal abstains. Motion approved unanimously.
9. Report from President (Advisement) – Steve not present, no report.
10. Report from Complaints Investigator (Advisement) – Stephanie not present, no report.
11. Report from Treasurer (Advisement)
 

Ramping up my familiarity with the financials
12. Report from Executive Director (Advisement)
 

The board office is still open Tuesday, Wednesday, and Thursday from 9 AM – 4 PM.  
We encourage licensees to look at our website  
Regulation review is ongoing.  
Six-month reports from interns may be emailed, faxed, mailed to the street address, or brought in during office hours.  
44 applications in July; 24 applications in August so far; 34 licenses issued in July
13. Report from Senior Deputy Attorney General Henna Rasul (Advisement)
 

No reports
14. Discussion regarding future agenda items and possible future meeting dates:
  - a) Friday, September 18<sup>th</sup> @ 9:00 AM (Public Hearing)
  - b) Friday, October 16<sup>th</sup> @ 9:00 AM (Public Hearing)
15. Review of NRS and NAC requested revisions (for discussion/possible action)
  - Cultural competence CEU
  - Sheldon: what do you classify as interactive? Some of the presentations are a PowerPoint with the opportunity to ask questions at the end
  - Erik: the intent was to have people participate at the same time vs. consuming the content passively, this is an honor system, how would we as a Board office go in and validate? We wouldn't be able to do that
  - Lynne: I've participated in trainings recently where you can raise your hand, use the chat feature
  - Sara: I have about 150 CEUs this year and my certificates say LIVE
  - Hal: if the providers know what we are looking for
  - Erik: what are some of the overarching themes?
  - Lynne: Adding CEU's for cultural competence, inconsistencies in language

- between the NAC & NRS, background check clarification
- Erik: is it something that warrants a sponsorship for a bill? The runway is really short now, we need to continue to have this conversation over time in order to be prepared for future legislative cycles
- Lynne: nothing will likely happen this legislative session
- Sara: I would want some flexibility in how the hours are reported, there could be more room in the group category and the additional training
- Marta: I agree that some changes in the reporting of intern hours needs to be re-evaluated
- Sara: it would be great to grant a family-medical leave so that interns don't have to worry about the three-year deadline and spend more money.
- Sara: table the regulations discussion for next time as well

16. Public comment.

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

- Lynda: I was an intern in Baltimore and I want to count supervision hours as well as my direct hours
- Lynne: We leave that up to your primary supervisor
- Lynda: My primary supervisor keeps pushing it to back to the board
- Have your supervisor email Executive Director
- Ashley: is there anything I can do to speed up my application so there is no gap between school and seeing clients?

17. Board member comments

None.

18. Adjournment (For possible action)

Meeting adjourned at 10:07 AM.