

State of Nevada
Board of Examiners for Marriage & Family Therapists & Clinical Professional

MINUTES OF TELEPHONIC MEETING

Friday, May 15, 2020 at 9:00 a.m.

Teleconference Location
Nevada Board of Examiners
For Marriage & Family Therapists and Clinical Professional Counselors
7324 W. Cheyenne Avenue, Suite 9
Las Vegas, NV 89129

Please Note: The Board may (a) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; (b) combine agenda items for consideration by the public body; and (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030).

Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. A public comment time will be available prior to any action items on the agenda and on any matter not specifically included on the agenda prior to adjournment of the meeting. At the discretion of the President, additional public comment may be heard when that item is reached. The President may allow additional time to be given a speaker as time allows and at his/her sole discretion. (NRS 241.020, NRS 241.030) Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. (NRS 233B.126)

Action by the Board on any item may be to approve, deny, amend or table.

1. Call to Order, roll call, Confirmation of Quorum. Meeting called to order 9:00 AM.

Board members present: Steve Nicholas, Erik Schoen, Hal Taylor, John Nixon, Adrienne O'Neal, Sara Pelton

Board members not present: Marta Wilson, Sheldon Jacobs

Staff present: Henna Rasul-Senior Deputy Attorney General, Lynne Smith, Joelle McNutt, Stephanie Steinhiser

Public members: Mary Jo Gill, Emilia Kowalski.

2. Public comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

- Dr. Chuck Holt email: extension of the Executive branch and Governor Sisolak and follow his directives, defer to the CDC guidelines
- Hal: we can't create a policy, we are limited to regulations
- Erik: suggests an agenda item next month's meeting for COVID-19

3. Discussion, recommendation, and possible action regarding review and approval of minutes from April 17, 2020 meeting (For possible action)

Motion to approve last month's minutes made by Erik; Hal 2nd. Motion approved unanimously.

4. Review/Decision regarding the following licensees who have petitioned the Board to be Primary Supervisors for Marriage and Family Therapist (MFT) and Clinical Professional Counselor (CPC) Interns: (For possible action)

Supervision Applicant	AAMFT Approved Supervisor/Supervisor Candidate or CCE Approved Certificate/ Supervisor Course	Transcript of 45-hour Graduate-level Supervision Course	Mentor Signature of Supervisory Experience	Mentor Contract
Anabelle Bugatti	Yes	N/A	Yes	N/A
Mark Brana	Yes	N/A	Yes	Yes

- Motion to approve Dr. Bugatti made by Adrienne; John 2nd. Motion approved unanimously.
- Mark Brana: table this pending his updated ACS status information.

5. Discussion and Possible Action regarding Mary Jo Gill’s Petition to Appear before the Board to reconsider its September 11, 2019 Order and Decision (For discussion/possible action)

- Hal is recused
- Mary Jo claims that she never received notification
- Mary Jo: I never received the petition; I know that I own the business, but I was never personally found guilty of anything
- Henna: can you provide the evidence to her?
- Lynne: yes, I will send her the appropriate documents.

Item tabled until next month’s meeting.

6. Lynne Smith petitions the board to approve the BOE Budget through FYE 6-30-2021 (For discussion/possible action)

- Lynne: Exhibits sent with the YTD budget and actual expenses as well as the budget through 2021. I am proposing that we maintain a \$50,000 reserve since due to the increase in fees we are able to establish this reserve for the first time.
- Erik: the level of detail is the best I’ve seen in 12 years; you’ve put together a robust budget. It provides so much guidance in so many ways. I am thankful that we have this. We need to have the funds allocated through the next renewal period and this budget provides that.
- Motion to approve made by Hal; John 2nd. Motion to approve unanimously.

7. Lynne Smith petitions the board to approve either a 3-year or 5-year contract with Certemy for the online licensing solution (For discussion/possible action)

- Steve: it seems amazing!
- John: this would be an all-inclusive website?
- Lynne: yes, this includes online applications, online renewals, and tracking CEUs. They are developing a complaints module currently
- Hal: Is there a way to get out of the contract if we need to?
- Lynne: yes, if necessary, and we own the data
- Joelle: what I really liked about the Certemy system was the ability of interns to enter their hours in the system and then send a request to the supervisors for approval. Also, the CEU module allows for a library of acceptable CEUs. It’s a one-stop shop. It also allows for making notes in the licensee’s record regarding communications and actions taken.
- Lynne: we hope to be operational with online applications within the next 60 days. The

five-year contract represents a 37% discount and makes the cost less than InLumon.

- Motion to approve a five-year contract with Certemy made by Erik; Hal 2nd. Motion approved unanimously.
8. Disciplinary Matter – Recommendation for Dismissal (For possible action)
- a. Case No. NV17MFT004
 - b. Case No. NV17MFT005
 - c. Case No. NV17MFT011
 - d. Case No. NV17MFT016
- Hal recuses on all cases

Motion to approve the dismissal of these complaints made by Adrienne; Sara 2nd. Motion passed unanimously except for Hal's recusal.

9. Report from President (Advisement)

National AASCB meeting has been cancelled for this year. We need to develop language on telehealth for our board sometime in the fall. Steve will draft an email to the Psychology Board. Steve hopes that during these times that everyone is taking care of themselves.

10. Report from Complaints Investigator (Advisement)

37 open complaints as of these dismissals.

11. Report from Treasurer (Advisement)

Erik is reviewing timesheets and the bank account monthly; you can have confidence in the numbers you are being presented. He has been reviewing the numbers since November.

12. Report from Executive Director (Advisement)

- Lynne will continue to update the budget/actual numbers and present them each month
- We will be shut down next Thursday and Friday, May 21st and 22nd to move the office
- Increased hours that we are open to the public
- Open to the public in our new space with new hours on June 1st

13. Report from Senior Deputy Attorney General Henna Rasul (Advisement)

No report.

14. Discussion regarding future agenda items and possible future meeting dates:

- a) Friday, June 19th @ 9:00 AM (Public Hearing)
- b) Friday, July 17th @ 9:00 AM (Public Hearing)

15. Public comment.

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
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No public comments.

16. Board member comments

17. Adjournment (For possible action)

Meeting adjourned at 9:56 AM.