

**State of Nevada**  
**Board of Examiners for Marriage & Family Therapists & Clinical Professional Counselors**

**MEETING MINUTES**

**Friday, June 21, 2019 at 9:00 a.m.**

Kayenta Legacy Conference Room  
9418 West Lake Mead Boulevard  
Las Vegas, Nevada

and

Sierra Counseling Center  
1855 Sullivan Lane, Suite 145  
Sparks, Nevada 89431  
(Videoconference Location)

**Please Note:** The Board may (a) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; (b) combine agenda items for consideration by the public body; and (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030).

Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. A public comment time will be available prior to any action items on the agenda and on any matter not specifically included on the agenda prior to adjournment of the meeting. At the discretion of the President, additional public comment may be heard when that item is reached. The President may allow additional time to be given a speaker as time allows and at his/her sole discretion. (NRS 241.020, NRS 241.030) Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. (NRS 233B.126)

**Action by the Board on any item may be to approve, deny, amend or table.**

*The Public Workshop is being held prior to the scheduled Board Meeting which will begin immediately following the conclusion of the Workshop discussion.*

**PUBLIC WORKSHOP – PROPOSED TEMPORARY NEVADA ADMINISTRATIVE CODE CHANGES**

**Introduction – Open Public Workshop**

The purpose of the workshop is to receive comments from all stakeholders and interested parties regarding the proposed NAC changes.

**Open Discussion Items**

Hal Taylor spoke about his concerns about the proposed changes needing further discussion among BoE members across multiple sessions. Hal agreed that the fee schedule definitely needs to be outlined immediately. He is concerned with the offering of the NAC changes to the public prior to being discussed within the BoE.

Jake said that regulation requires the articulation of fee changes in NAC. Jake described the outline of the new license term and fees. He added that the Legislative Counsel Bureau will clean up the formalized language.

- NAC 641A.035, subsections (17) and (18)

Hal wanted more specificity for the scopes of MFT/CPC. This would describe treatment for the licenses.

Gilbert Madrid (MFT-I applicant): Inquired where the definitions came from. Specifically, the group counseling is not included. Jake replied that groups and assessments are included.

- NAC 641A.065 subsection (1)(d)

Jake explained the redundancy of having this explanation as it is not quantifiable and can't be effectively vetted. The letters do not add to the application.

- NAC 641A.085, subsection 7(b)(4)

This puts a firm date on the grandfather clause.

- NAC 641A.105

The fee schedule is updated to reflect the pacing of inflation and also to improve the funding stream of the Board services. This also diversifies the funding.

Hal suggests that "one time only" is struck from the intern renewal. Jake said that we cannot modify as statute does not allow for a third extension.

Hal wanted to know about the protocols for academic review and thus the rationale for the fee. Stephanie and John reviewed how laborious the review process could be; payments are appropriate for the repeated service.

Genevieve Ramos (Reno) wanted clarification for the primary supervisor fee. The fee is to become and qualify as a primary supervisor. She also wanted clarification for CEU approval fees.

The attendees discussed the merits of having legitimate continuing education and the importance of Board approval.

One of the intentions for these fees is to streamline processes and Board efficiency.

Rebecca Nemecek wanted clarification of the definition for "provider." The sponsoring entity is the provider.

Melissa Fischer wanted to know if this CEU fee allowed the speaker to present more than one topic.

The members articulated the fee increases and the historic rationale for the developments.

- NAC 641A.131, subsections (1-3)

Gilbert, Genevieve, and several members dialogued the reasons for 2 or 4 hours for suicide prevention/awareness. By statute, the hours are due each renewal period.

Brinn Wallace supports the increase for four suicide CEUs.

Darlene Cross would like to have more distance learning opportunities.

- NAC 641A.133, subsections (1) and (3)

Stephanie S. voiced her support of the attestation.

- NAC 641A.146, subsection (1)

Hal T. wanted a clearer description of the internship agreement rather than plan.

- NAC 641A.146, subsection (2)

Roberta clarified that the primary supervisor will keep a total of the hours; the intern is responsible for the submission.

- NAC 641A.146, subsection (5)
- NAC 641A.156
- NAC 641A.178, subsection (4)
- NAC 641A.178, subsections (5) and (6)

The language promotes remediation opportunities so that the public is protected from interns who are not documented as sufficient. Marta clarified the hour limits/maximums within administrative code.

- NAC 641A.186

Melissa Fischer wanted clarification about the due dates for providing reports.

- NAC 641A.243, subsection (7)(a) and (b)

Hal, John, and Steve noted that these concepts are imbedded in federal law (HIPPA). This subsection is the Board's opportunity to tighten up the clarity of our ethical codes.

- NAC641A.247, subsections (11-13)

Darlene Cross commented on the potential contradictions of some of the language. John N. clarified the differences of the two sections.

- NAC 641A.252, subsection (1)

All agreed that the applicable version of a dated code be applied to any alleged violations.

Darlene Cross acknowledged that many practitioners have ceased their membership with their professional organizations. Nonetheless, licensees are still required to operate under their respective professional organizations.

- NAC 641A.254

These moral turpitude statutes exist with the NV department of education. The members did not agree with the articulation of this subsection.

Close Public Workshop

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**Board of Examiners for Marriage & Family Therapists & Clinical Professional Counselors**

**AGENDA AND NOTICE OF PUBLIC MEETING**

1. Call to Order, roll call, Confirmation of Quorum.

Call to order: 10:48 a.m.

2. Public comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

Board members present Jake Wiskerchen, John Nixon, Adrienne O’Neal, Hal Taylor, Roberta Vande Voort, Marta Wilson, Steve Nicholas, Barry Blackburn, Sophia Long (DAG)

Board members absent: Erik Schoen

Staff present: Stephanie Steinhiser, Sherry Rodriguez

Public Present: Craig Merrill, Brinn Wallace, Amy Reha, Genevieve Ramos, Lynne Smith, Danielle Turner, Daphinee Austin, Darlene Cross, Marci Murdock, Rebecca Nemecek, Melissa Fischer, Mary Hartsell, Gilbert Madrid, Sandal Kelly, Steven Brotman

3. Discussion, recommendation, and possible action regarding review and approval of minutes from May 10, 2019 meeting (For possible action)

Motion to approve: 1<sup>st</sup>: Barry 2<sup>nd</sup>: Steve Vote: passed unanimously. Abstentions for non-attendance: Hal and John.

4. Review/Decision regarding the following licensees who have petitioned the Board to be Primary Supervisors for Marriage and Family Therapist (MFT) and Clinical Professional Counselor (CPC) Interns: (For possible action)

Supervision Applicant	AAMFT Approved Supervisor or CCE Approved Certificate/Supervisor Course	Transcript of 45-hour Graduate-level Supervision Course	Mentor Signature of Supervisory Experience	Mentor Contract
M Diana Saunders	Yes	No	Yes	Yes

ion to approve: 1<sup>st</sup>: John 2<sup>nd</sup>: Roberta Vote: passed unanimously.

5. Corey Coleman to present on INSPIR3, a start-up mental health organization (Advisement)

**Pulled from agenda.**

6. Update on IT with presentation of InLumon proposal from Rich Sturek of CTS (Advisement)

Rich highly recommends InLumon for our needs. Stephanie and Sherry have seen a demonstration. Stephanie said that the quality and applicability was fantastic. The system would simply need to be custom fit for Nevada’s needs. The ease of receiving payment was very straightforward. The licensee is empowered and informed with this new platform. Sherry shared her experiences with the platform and she only had positive remarks.

Rich suggested that the Board also purchase/lease modern hardware to scan historic documents for archiving. He would request an implementation plan with timelines from InLumon. Brian from InLumon, was telephonically brought in; he clarified the set prices for subscriptions and annual fees. Brian reviewed an implementation plan in brief. He said that there is high likelihood that the site could be operational for 2020 renewals.

7. Nomination and election of Board Officers for 2019-2020 pursuant to NRS 641A.140 (For discussion and possible action)
 

Secretary/Treasurer nomination: Hal nominated Erik Schoen. John seconded the nomination. Roberta will stay in the position until Erik can fill. Vote: passed unanimously.

Vice-president: Jake nominated John Nixon. John accepted the nomination. Adrienne seconded. Vote: passed unanimously.

President/Chair: Roberta nominated Steve Nicholas. John seconded. Vote: passed unanimously.
8. Approval of formal operating budget for Fiscal Year 2019-2020 (For discussion and possible action)
 

Discussion: Roberta reviewed what our budget can provide and how we can meet the needs of a new website and full time Executive Director.

Motion to approve the formal operating budget for Fiscal Year 2019-2020: Motion to approve: 1<sup>st</sup>: Jake 2<sup>nd</sup>: Marta Vote: passed unanimously.
9. Discussion of Full-Time Executive Director Job Description, Announcement, and Evaluation (For possible action)
 

Stephanie presented a job description, recruitment, and evaluation criteria. The members described their hopes for a full time Executive Director to be licensed as an MFT or CPC and have a strong grasp of accounting.

Motion to approve with the amendment that the BOE is seeking licensee preferred; and Stephanie and Roberta will vet the candidates for final interview.: 1<sup>st</sup>: Jake 2<sup>nd</sup>: Marta Vote: passed unanimously.
10. Report from President (Advisement)
 

Jake wanted the following included in the minutes. Several people deserve formal acknowledgment. Leah Daniel, Rachel Sultan, Sommer Bergdale, Patti Schuyler, Starr Bailey, Debra Wilson, Kristine Hunter, Jamelle Berry, Ryan Pascual, Mo Harris, Stephanie Tucker
11. Report from Treasurer (Advisement)
 

Budget advisement
12. Report from Executive Director (Advisement)
 

Since May first, the Board has issued 85 licenses.
13. Report from Sophia Long (DAG) (Advisement)
 

None
14. Discussion regarding future agenda items and future meeting dates:
 

Workshop and hearing for fees and grandfather clause.

  - a. Friday, July 19th @ 9:00am
  - b. Friday, August 16<sup>th</sup> @ 9:00am
  - c. Friday, September 20<sup>th</sup> @ 9:00am
15. Public comment.
 

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
16. Board member comments
 

Roberta expressed gratitude for the journey and process of Board membership
17. Adjournment (For possible action) Passed unanimously. Adjourned at 12:15 pm.