

State of Nevada
Board of Examiners for Marriage & Family Therapists & Clinical Professional Counselors

AGENDA AND NOTICE OF PUBLIC MEETING

Friday, September 28, 2018 at 9:00 a.m.

Sierra Counseling Center
1855 Sullivan Lane, Suite 145
Sparks, Nevada

and

Kayenta Legacy Conference Room
9418 West Lake Mead Boulevard
Las Vegas, Nevada

Please Note: The Board may (a) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; (b) combine agenda items for consideration by the public body; and (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030).

Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. A public comment time will be available prior to any action items on the agenda and on any matter not specifically included on the agenda prior to adjournment of the meeting. At the discretion of the President, additional public comment may be heard when that item is reached. The President may allow additional time to be given a speaker as time allows and at his/her sole discretion. (NRS 241.020, NRS 241.030) Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. (NRS 233B.126)

Action by the Board on any item may be to approve, deny, amend or table.

1. Call to Order, roll call, Confirmation of Quorum.

Meeting called to order at 9:10 a.m.

2. Public comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
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Jennifer Ross, Ph.D. MFT: Wanted to reiterate the Board's consideration of her letter of concern. Jennifer reinforced her concerns about transparency and due process of the Board's procedures as it pertains to the August 24, 2018 public workshop.

3. Discussion, recommendation, and possible action regarding review and approval of minutes from August 24, 2018 meeting (For possible action)

Eric Schoen: desired detail about certain items in the transcriptions. Particularly on items 5, 6, 7, 8, 9, 10, 11. This expansion will provide more clarity for future reference.

Motion to approve minutes: Hal, Roberta. Vote: Unanimously passed.

4. Inclusion of letter dated 08/23/18 from Elizabeth Dear, Jennifer Ross, and Brinn Wallace to the Nevada Commission on Ethics and the Governor's Office to be added as public comment from previous meeting on 08/24/18 (Advisement)

No action necessary.

- Cody Phinney, Deputy Administrator, Nevada Division of Health Care and Finance Policy to present on working collaboratively with the board to advise/inform on violations of Medicaid contract by licensees (For discussion/possible action)

Cody Phinney: Requests the Board’s assistance with attention to policies and violations. Hopes for help communicating to licensees about the triggers for violations (billing, procedural codes). Ms. Phinney acknowledged that her team will initiate complaints if necessary and hopes for the Board’s help with investigations. Ms. Phinney shared her team’s procedures for monitoring and considering audits and concerns. 196 triggered edits occurred within the Medicaid billing cycle. Hal Taylor, Board member, asked for contact persons as this can streamline the investigation process. Mr. Taylor reviewed the complaint and investigation process which included the 233b letter process (due process). Ms. Phinney encourages all practitioners to use their rights to appeal and provide documentation. Eric Schoen voiced his appreciation for the coordination between the BoE and the Medicaid team. No action to be taken.

- Review/decision regarding the following licensees who have petitioned the Board to be Primary Supervisors for Marriage and Family Therapist (MFT) and Clinical Professional Counselor (CPC) Interns: (For possible action)

Motion to approve all candidates: Erik, Steve. Vote: Unanimously passed

Supervision Applicant	Mentor	Mentor Contract	AAMFT Approved Supervisor or CCE Approved Certificate/Supervisor Course
Michelle Dahan, MFT	n/a	n/a	Yes
Cyndia K. Glorifield, CPC	n/a	n/a	Yes
Lori Insera, MFT	Yes	Yes	No
Anna M. Sonnenburg, CPC	n/a	n/a	Yes
Carolyn Cox, MFT	Yes	Yes	No

- The following have submitted plans to be approved by the Board for CPC-Interns and MFT-Interns to engage in private practice and **In-Home Therapy** at facilities without a Licensed Mental Health Professional on the site: (For possible action)

Hal Taylor expressed his thoughts about the clarity of Uplifting Lives, Inc. and their protocols. Simply, Mr. Taylor remarked about the confusing nature of the document. He remarked the ambiguity of the protocols. Erik Schoen acknowledged the disorganized nature of the written product and hoped for a more professional and guidance-driven format. Steve Nicholas agreed with the prior sentiments.

Motion to deny the application: Steve, Erik. Vote: unanimously passed to deny the application.

Site	Supervisee	Supervisor	Administration	Signatures	Consulted Policy	Previously Approved Agency
Uplifting Lives, Inc.	Ellen Tinney, MFT-I	Constance Knight, MFT	Yes	Yes	Yes	No

- Stephen Stepanovich, MFT-I (Previously tabled agenda item from 10/20/17) petitions the board for guidance on alternative methods of competence other than the national written examination (For discussion/possible action)

Mr. Stepanovich articulated his concerns with the testing process and hopes for two distinct ways to obtain licensure. Testing through the national examination AND taking another written test as an option. He urged the BoE to provide additional testing options. Jake Wiskerchen voiced his support for Mr. Stepanovich’s situation and reviewed Nevada’s limited options for a written examination. Various members discussed the desire to review more testing options in the future; however, they

acknowledged that the current statutes only provide the national exam as an option. No action.

9. Brandon Lane, CPC petitions the board to become a primary supervisor
(For discussion/possible action)
Erik questioned the applicant's history. Jake proposed the tabling of his application so that Mr. Lane can provide his own testimony. Tabled.
10. Decision regarding the authority to review and approve Supervised Experience Verifications for Nevada MFT and CPC interns for inclusion in their reported hours (Previously tabled agenda item from 08/24/18) (For discussion/possible action)

Jake presented the historical nature of interns obtaining signatures and compiling hours. Jake does not think that the BoE should take on the role of verification and crediting of hours. Jake believes that this proposal is an overreach and that supervisors should maintain the authority. Marta acknowledged that signed documentation exists when an intern is transferring hours. Marta noted that the LADC board uses notarized forms for verification. No action as the current protocols will continue.
11. Discussion of salary increase for Sherry Rodriguez (For possible action)

Roberta described our banking situations and historic payments as they pertained to paying hourly wages and stipends. There is not a budget adjustment. Jake and Erik applauded Sherry's efforts and dedication. Stephanie echoed the positive sentiments. Motion to increase Ms. Rodriguez's salary at the start of the next pay period: Hal, Marta. Vote: unanimously passed.
12. Disciplinary Matter – Recommendation for Dismissal (For possible action)
 - a. Case No. 17MFT003

Hal Taylor recommended closure due to a lack of evidence to move forward. No action necessary as the case will not move forward. Greg Ott, Deputy AG, reviewed the rights to appeal (AB457) to the aggrieved respondent.
13. Report from President (Advisement)

Jake revealed that the regulations from last meeting were adopted. The website will launch on October 1, 2018. Abilities to apply, renew, track hours. The migration of data will take some time and is in process. Website: nvcounselingboard.org
14. Report from Treasurer (Advisement)

Audit to begin next month. Quarterly reports are due. Banking accounts are now streamlined with the new banking institutions.
15. Report from Executive Director (Advisement)

Stephanie described her protocols for sending supporting documentation to BoE members. Encouraged members to contact her at any time.
16. Report from Senior Deputy Attorney General

DAG Greg Ott addressed the letter from Jennifer Ross, Ph.D. He addressed the allegations and encouraged anyone to call (775) 684-1100 if they are concerned with open-meeting procedures. This number allows members of the public to voice complaints and understand requirements.
17. Board member comments

none
18. Discussion regarding future agenda items and future meeting dates:
 - a. Friday, October 19th @ 9:00am
 - b. November 16, 2018 @ 9:00am
 - c. January 18, 2019 @ 9:00am

19. Public comment.

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

20. Adjournment (For possible action)

Adjourned at 11:07am

DRAFT

Anyone desiring additional information including meeting materials may contact Stephanie Steinhiser at 702-486-7388. Meeting materials are also available for download from the Board website at <http://marriage.nv.gov> or can be requested at the following location: 7324 W. Cheyenne Avenue, Suite #9, Las Vegas, NV 89129.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board office at 702-486-7388; or fax 702-486-7258 no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing on an annual basis.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

Grant Sawyer Building 555 E. Washington Avenue Las Vegas, Nevada	State of Nevada Board of Examiners for Marriage & Family Therapists and Clinical Professional Counselors 7324 W. Cheyenne Avenue Suite #9, Las Vegas, Nevada	Nevada State Library 100 North Stewart Street Carson City Nevada
Legislative Building 401 South Carson Street Carson City, Nevada	Board's Website www.marriage.nv.gov State of Nevada Administrative Website notice.nv.gov	Kayenta Legacy 9418 W. Lake Mead Boulevard Las Vegas, Nevada