

State of Nevada
Board of Examiners for Marriage & Family Therapists & Clinical Professional Counselors

NOTICE OF PUBLIC MEETING

Friday, March 16, 2018 at 1:00 p.m.

Kayenta Legacy Conference Room
9418 West Lake Mead Ave
Las Vegas, Nevada 89134

Sierra Counseling Center
1855 Sullivan Lane, Suite 145
Sparks, NV 89431

MINUTES

The **STATE OF NEVADA BOARD OF EXAMINERS FOR MARRIAGE & FAMILY THERAPISTS AND CLINICAL PROFESSIONAL**

COUNSELORS may (a) address agenda items out of sequence (b) combine agenda items or (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030). Action by the Board on any item may be to approve, deny, amend or table.

1. The meeting was called to Order and a quorum was confirmed.

In attendance: Telisa Marquez Carly Schedegg Patricia Kilgore
 Craig Merrill Nancy Acquaviva Debra Mitchell
 Brain Knapp Tayla Hadley Lacy Campbell
 Denise Madison Julianna Fioretti Jaime McPherson
 Yolanda Johnson Joseph Blackwell

2. Public comments
(Discussion)

Agenda item 2

Deborah Mitchell-Wright – new to Las Vegas and asking about response and testing for CPC. Needs practicum class for degree (from CACREP university) and licensed student for credits and at a stand still waiting. Board will address outside of meeting to consider how hours are counted.

Denise Madison – informed of completed internship hours and a primary supervisor is not necessary. This was corrected, a primary supervisor is still required.

3. Approval of the Minutes – Board Meeting Approval of :

January 19 Workshop Minutes –

A motion was made by Erik Schoen and seconded by Marta Wilson.
The motion was tabled until the next meeting.

January 19 meeting minutes

Wendy requested a clarification of goals and board members roles on the board. She did not state that she was unclear about her own role but that of the Board in general. This was noted and the clerical adjustment will be made.

A motion to accept was made by Erik Schoen and seconded by Marta Wilson. The motion was passed unanimously.

January 30th Meeting Minutes

A motion to accept was made by Erik Schoen and seconded by Marta Wilson. The motion was passed unanimously.

February 23rd meeting minutes

Suzanne suggested the following corrections to the minutes.

Spell out all Board member names in attendance section

After actions items spell out names and use this verbiage:

She offered to submit the suggested revisions to the minutes if the Board was in agreement with the suggested changes. Wendy added a change related to assessing for sobriety and the language will be verbatim rather than paraphrased.

A motion was made by Marta and seconded by Suzanne.

The motion was passed unanimously. Abstaining: Hal Taylor, Erik Schoen, Adrienne O'Neal and Suzanne Cram.

4. Review/decision regarding the following licensees who have petitioned the Board to be Primary Supervisors for Marriage and Family Therapist (MFT) and Clinical Professional Counselor (CPC) Interns

Supervision Applicant	Mentor	Mentor Contract
Emire Olmeztoprak, MFT	Jean Griffin, MFT*	Yes
Felicia Thomas, MFT	Ramona Beasley, MFT	Yes
Jake Wiskerchen, MFT	Erik Schoen, CPC*	Yes

***Board approved**

Jake Wiskerchen abstained as an applicant.

A motion was made by Erik Schoen and seconded by Suzanne to approve Emire Olmeztoprak, MFT.

The motion was passed unanimously.

A motion was made by Erik Schoen and seconded by Suzanne to approve Felicia Thomas, MFT.

The motion was passed unanimously.

A motion was made by Marta Wilson and seconded by Adrienne O'Neal to approve Jake Wiskerchen, MFT.

The motion was passed unanimously.

Jake Wiskerchen and Erik Schoen abstained.

Discussion

Next month consider eliminating supporting documents and making this a staff function.

5. Review/decision regarding the following applicants for new interns and internships for MFT and CPC. (For Possible Action)

Reno

Charles Crane, (CPC-Intern)

Primary –, Karen Chandler,
MFT*

Secondary –, Joseph York, LCSW (For Possible Action)

Maureen Mercure, (CPC-Intern)

Primary - Donna Buddington, MFT*

Secondary – Tiffani Lindsay, MFT*

(For Possible Action)

Telisa Tobin, (CPC-Intern)

Primary – Erik Schoen, CPC*

Secondary – Janice Lowden, MFT*

(For Possible Action)

***Board approved**

Discussion

Charles Crane lives in Elko and will receive appropriate experience for supervision.

Las Vegas

Nancy Acquaviva, (MFT-Intern)

Primary – Dena Johns, MFT*

Secondary – Debora Tretiak, MFT*

(For Possible Action)

Nancy Acquaviva, (CPC-Intern)	Primary – Dena Johns, MFT* Secondary – Debora Tretiak, MFT* (For Possible Action)
Starr Bailey, (CPC-Intern)	Primary – Jesse Smith, MFT* Secondary – Rebecca Sutes, CPC* (For Possible Action)
Kimberly Boker, (CPC-Intern)	Primary – Daniel Berarducci, CPC* Secondary – Richard Harrison, MFT* (For Possible Action)
William Brobst, (MFT-Intern)	Primary – Debra Jette, MFT* Secondary – Steven Bonn, MFT* (For Possible Action)
Lacey Campbell, (CPC-Intern)	Primary – Francesea Marshall, MFT* Secondary – Susan Daniel, MFT* (For Possible Action)
Erin Fey, (MFT-Intern)	Primary – Mirit Sloves, MFT* Secondary – Donald Huggins, MFT* (For Possible Action)
Juliana Fioretti, (CPC-Intern)	Primary – Oscar Sida, CPC* Secondary – Maya Neal, MFT* (For Possible Action)
David Gillis (CPC-Intern)	Primary – Oscar Sida, CPC* Secondary – David Clark, MFT* (For Possible Action)
Yolanda Johnson (MFT-Intern)	Primary – Dean Sanner, MFT* Secondary – Sue Daniel, MFT* (For Possible Action)
Simone Jones, (CPC-Intern)	Primary – Mailee Shaw, MFT* Secondary – Sara Pelton, MFT* (For Possible Action)
Bryan Knapp, (MFT-Intern)	Primary – Karen Anderson, MFT* Secondary – Linda Curtis, CPC* (For Possible Action)
Jennylyn Ledesma (MFT-Intern)	Primary – Dean Sanner, MFT*
Secondary – Alicia Scott-Tucker, CPC* (For Possible Action)	
Edith Lira, (MFT-Intern)	Primary – Katy Steinkamp, MFT*
Secondary – Constance Knight, MFT* (For Possible Action)	
Ajai McMahan (MFT-Intern)	Primary – Ramona Beasley, MFT* Secondary – Sherri Collier, MFT* (For Possible Action)
J'Aime MacPherson, (MFT-Intern)	Primary – Roberta Vande Voort, MFT*
Secondary – Richard Vande Voort, MFT*	

(For Possible Action)

Keith Stark, (MFT-Intern)

Primary – Marjorie
Buchholz-Castronova, MFT*
Secondary – Isabelle Parker, MFT*
(For Possible Action)

Brandye Tinson, (MFT-Intern)

Primary – Janna Broxterman,
MFT* Secondary – Michelle
Dahan, MFT*

***Board approved**

A Motion for approval of everyone except Telisa Tobin was made by Erik Schoen seconded by Marta Wilson.

The motion passed unanimously.

A Motion for approval of Telisa Tobin’s internship was made by Marta Wilson seconded by John Nixon.

The motion passed unanimously. Erik Schoen abstained, as supervisor applicant.

6. The following interns and/or supervisors inform the Board of a request to terminate the Primary internship supervision relationship. (For possible action)

<u>Intern</u>	<u>Supervisor</u>
Nicol Aiu, (MFT-Intern)	Dena Johns*
Zanya Allen-Medina, (CPC_ Intern)	Ramona Beasley*
Hernoria Childress-Smith, (MFT-Intern)	Trina Robinson*
Madelaine Coquelet-Meyer, (MFT-Intern)	Elaine Nelson*
Shameka Green, MFT-Intern)	Debra Wilson*
Eva Jenkins, (MFT-Intern)	William Arndt III*
Jeanne Lilly-Molloy, (MFT-Intern)	Thomas Embree*
Ro’Candace Murray, (MFT-Intern)	Dena Johns*
Joy Quanrud-Grimsley, (MFT-Intern)	Donald Huggins*
Grace Ravenelle, (MFT-Intern)	Oscar Sida*

***Board approved**

Items on agenda may be removed and not acted upon. Removing item 6 from the agenda.

7. Review/decision regarding changes to primary supervisors for the following interns. (For possible action)

Zanya Allen-Medina, (CPC-Intern)	Primary – Lynnette Johnson, MFT* (For Possible Action)
Emily Berson, (MFT-Intern)	Primary – James Thomas, MFT* (For Possible Action)
Hernoria Childress-Smith, (MFT-Intern)	Primary – Dena Johns, MFT* (For Possible Action)
Madelaine Coquelet-Meyer, (MFT-Intern)	Primary – Cynthia Mota, MFT* (For Possible Action)
Eva Jenkins, (MFT-Intern)	Primary – Nancy Sirkin, MFT* (For Possible Action)
Yolanda Johnson, (MFT-Intern)	Primary – Dean Sanner, MFT* (For Possible Action)
Jeanne Lilly-Molloy, (MFT-Intern)	Primary – Barbara Hudson, MFT* (For Possible Action)
Joy Quanrud-Grimsley, (MFT-Intern)	Primary – Laura McAuliffe, MFT* (For Possible Action)
Grace Ravenell, (MFT-Intern)	Primary – Jake Wiskerchen, MFT* (For Possible Action)

***Board approved**

Discussion

This process requires the intern to have a supervisor or the internship is terminated. 641A.28 NRS. Failure to terminate Primary Supervisor relationship without a replacement in 5 days terminates the internship. Approval is not required, but only notice.

Jake Wiskerchen abstains from voting on Grace Ravenelle.

In the future these may no longer appear on the agenda.

Items on agenda may be removed and not acted upon. Item 7 has been removed from the agenda.

8. Review/decision regarding changes and/or additions to secondary supervisors for the following interns. (For possible action)

Linda Aboagye-Kwakye, (MFT-Interns)	Secondary – David Gennis, MFT* (For Possible Action)
Nicol Aiu, (MFT-Intern)	Secondary – Shawn Hansen, MFT* (For Possible Action)
Bibiana Ascencio, (MFT-Intern)	Secondary – Michelle Dahan, MFT* (For Possible Action)
Emily Berson, (MFT-Intern) (For Possible Action)	Secondary –James Thomas, MFT*
Jennifer Bolick, (MFT-Intern)	Secondary – Geneva Wallace, MFT* (For Possible Action)
Jennifer Bolick, (MFT-Intern)	Secondary – Renee Khan, MFT* (For Possible Action)
Mariano Codarini, (MFT-Intern) (For Possible Action)	Secondary – Merlelynn Harris, MFT*
Madeline Coquelet-Meyer, (MFT-Intern)	Secondary – Elaine Nelson, MFT* (For Possible Action)
Joseph DaCosta, (MFT-Intern)	Secondary – Roberta Vande Voort, MFT* (For Possible Action)
Billye Darbe, (CPC-Intern)	Secondary – Sharon Harris, MFT* (For Possible Action)
Ana De La Maza-Silos, (MFT-Intern) (For Possible Action)	Secondary – Dawnmarie Yohey, MFT*
Joshua Dickson, (MFT-Intern)	Secondary – Dawnmarie Yohey, MFT* (For Possible Action)
Kiara Estill, (CPC-Intern)	Secondary – Tabitha Johnson, MFT* (For Possible Action)
Michelle Gates, (CPC-Intern)	Secondary – Capa Casale, MFT* (For Possible Action)
Vernal Gladstone, (MFT-Intern)	Secondary – Felicia Thomas, MFT* (For Possible Action)
Tara Gonzales, (MFT-Intern)	Secondary – Marcy Reddicks, MFT* (For Possible Action)
Shameka Green, (MFT-Intern)	Secondary – Roberta Miranda, CPC*

Patricia Guzman (MFT-Intern)	(For Possible Action) Secondary – Rebecca Sultan, MFT*
James Hartsell, (MFT-Intern)	(For Possible Action) Secondary – Richard Harrison, MFT*
Kristina Huddleston, (MFT-Intern)	(For Possible Action) Secondary – Lindsey Wood-Lopez, MFT* (For Possible Action)
Eva Jenkins, (MFT-Intern)	Secondary – Kelly Beach, MFT* (For Possible Action)
Kimberly Kerr, (MFT-Intern)	Secondary – Alicia Scott-Tucker, CPC* (For Possible Action)
Patricia Kilgore, (MFT-Intern)	Secondary – Kara Wattoo, MFT* (For Possible Action)
Sherry Matheny, (MFT-Intern)	Secondary – Roberta Vande Voort, MFT* (For Possible Actions)
Lauren McGauley, (CPC-Intern)	Secondary – Jay Noricks, MFT* (For Possible Action)
Carson Morris, (CPC-Intern)	Secondary – Thomas Harrison, MFT* (For Possible Action)
Sarah Mount, (MFT-Intern)	Secondary – Sharon Harris, MFT* (For Possible Action)
Ro’Candace Murray, (MFT-Intern)	Secondary – Shawn Hansen, MFT* (For Possible Action)
David Reid, (MFT-Intern)	Secondary – Jesse Lott, MFT* (For Possible Action)
Amanda Samuels, (MFT-Intern)	Secondary – Mandie Kelel, MFT* (For Possible Action)
Zeferino Solis, (CPC-Intern)	Secondary – Roberta Vande Voort, MFT* (For Possible Action)
Megan Tennent, (MFT-Intern)	Secondary – Marjorie Diorio, MFT* (For Possible Action)
Rhonda Thompson, (CPC-Intern)	Secondary – Jennifer Sils, MFT* (For Possible Action)

***Board approved**

**A Motion for approval was made by John Nixon seconded by Erik Schoen
The motion passed unanimously.**

9. The following have submitted plans to be approved by the Board for CPC-Intern and MFT-Intern to engage in private practice and **In-Home Therapy** at facilities without a Licensed Mental Health Professional on the site. (For possible action)

Site	Supervisee	Supervisor	Administration	Signatures	Consulted Policy	Previously Approved Agency
Victory Alliance	Joseph Blackwell (CPC-Intern)	Tabitha Johnson, (MFT)*	Alexandra LapLante	No (3)		No
DCFS	Taylor Tica (CPC-Intern)	Jacquelyn Kleinedler, (MFT)*	Kiersten Gladding	Yes (3)		Yes
Moving Mountains	Patricia Kilgore, (MFT-Intern)	Rita Nesheiwat, (MFT)*	Jasmine Weisner	Yes (3)		No
H.O.P.E. Counseling Services	Lauren McGauley (CPC-Intern)	Mailee Shaw, (MFT)*	Tiarra Atkinson	Yes (3)		Yes

***Board approved**

**A Motion for denial of the supervisee, Joseph Blackwell, was made by Erik Schoen and seconded by John Nixon.
The motion carries unanimously.**

**A Motion for approval Moving Mountains, was made by Hal Taylor and seconded by John Nixon.
The motion passed unanimously.**

**A Motion for approval DCFS and Hope, was made by Hal Taylor and seconded by Erik Schoen.
The motion passed unanimously.**

Discussion

Review of the safety plan for Victory Alliance/ Joseph does not specifically address a thorough safety plan. The plan is focused on the office checklist and

procedures rather than intern-related safety measures in home normally seen. The applicant requested info regarding this new process of approving in-home therapy safety plans to increase access to service.

10. Review/decision regarding the following candidates for licensure as a Marriage & Family Therapist or Clinical Professional Counselor. (For possible action)

Katelyn Amos	CPC-Intern	(Passed Exam)	(For Possible Action)
Tayla Hadley	CPC-Intern	(Passed Exam)	(For Possible Action)
Kathryn Layosa	MFT-Intern	(Passed Exam)	(For Possible Action)
Michelle McCarty	CPC-Intern	(Passed Exam)	(For Possible Action)
Gabriela Meraz	CPC-Intern	(Passed Exam)	(For Possible Action)
Melissa Morrison	MFT-Intern	(Passed Exam)	(For Possible Action)
Saul Randall	CPC-Intern	(Passed Exam)	(For Possible Action)
Stephanie Ross	CPC-Intern	(Passed Exam)	(For Possible Action)
Carly Shadid	MFT-Intern	(Passed Exam)	(For Possible Action)

***Board approved**

A Motion for approval was made by Hal Taylor and seconded by Marta Wilson. The motion passed unanimously.

11. Keith Lynch MFT-Intern, petitions the Board to renew his MFT License under extenuating circumstance for review/discussion.

The motion was tabled.

Discussion

Keith Lynch was not present.

12. Elizabeth Corona, MFT, Intern petitions the Board to review her to work at Jesse Hall Elementary School without a site supervisor.
A Motion for approval was made by Erik Schoen and seconded by Marta Wilson. The motion passed unanimously.

13. Roberta Vande Voort, as Primary Supervisor, petitions the Board to approve her 7th Intern for J'Aime MacPherson.
**A Motion for approval was made by Erik Schoen seconded by Marta Wilson
The motion passed unanimously.**

14. Discussion of Board Members, Clarification of office staff's authority regarding academic review. (For Possible Action)

Discussion as follows: Jake Wiskerchen discussed the regulations which clarify COAMFTE and CACREP approved schools versus state's licensing requirements. Is course overlay of statute applied to each applicant to examine hours when graduating from an accredited institution? This question and interpretation of NAC was discussed by Marta Wilson and other board members. John Nixon discussed verification by office staff and adding language to the licensing application. Updating a list annually and following the procedures of Arizona was suggested. Clarification will be added to the public workshop to address these issues, consistent wording, and potential changes to NAC.

15. Discussion of Board Member, Need for delineation of applicant's responsibility to use objective documentation for rationale in mapping courses to content areas when course titles are not self-evident in their relevance.

Discussion as follows:

John Nixon brought up applications without relevant course titles to map course work. Erik Schoen agreed the applicants should be more thorough and complete, this will be addressed in the wording on the form and by requesting, when necessary, to provide a syllabus to avoid back-and-forth with potential licensees. Applicants may be referred to "see the statutes."

16. Discussion of Board Treasurers Report.
Suzanne Cram reported we presently have \$143,001.66 in our checking and \$37,228.22 in the money market account.
She stated she is beginning to work on the 2018-2019 budget. Suzanne also reported on records management, inventory, office manual, volunteers, the need for a board orientation manual, and a format for the agenda format and general organization in the office.
She will start on a Board Orientation manual and asked for a volunteer to edit. John Dixon volunteered.

17. Discussion of Board Staff Report

Jake Wiskerchen reported that Bill Sikkens is on payroll and beginning to work on website and automating procedures next week, using a timesheet and budget allotted. Contrary to what has been heard providers are not losing contracts for Nevada Medicare based on

documents to bill. Monday the 21th, Jake will be going before the Legislative Committee on Health (Sunset Committee) to account for AB457 requirements to address analysis of costs and fees, compliance, finances, policies and various other areas and the board will provide its recommendations.

Also, by March 1st orientations for board members will have taken place.

Sherry thanks Suzanne and new office staff member, Tammy. She has been helpful in catching up on background checks and renewals. In addition a special thanks to Jamel Berry for coordinating intern volunteers for help with filing, answering phones, and organizing the office.

18. Update on status of Board Complaints

Hal Taylor discussed updates on cases he has reviewed with Jake Wiskerchen. Two cases will be closed, two additional cases are pending additional information before turning them over to the Deputy AGs office for review. Several require NRS 233 B notices go out to licensees if serious action may be taken to provide the licensee with an opportunity to respond. Other cases involve practicing on an expired license and related to Medicaid conviction. Hal Taylor reported that the most complicated cases involve work with families and up to seven additional cases are to be reviewed and summarized prior to sending out notices.

Hal Taylor discussed the general Complaint process, utilizing the complaint form, and what happens in the office (formerly by the Executive Director). At some point an investigator would be available, however currently a handbook of codes and regulations is the guide for reviewers, who are under a confidentiality agreement.

Reviewers are needed in Las Vegas to review Reno cases and vice versa. There is good progress in getting through the cases, although not as quickly as he would have liked. Board members discussed monitoring the paper and keeping each advised of media about potential discipline issues with licensees.

19. Executive Director Job Description, Announcement, and Evaluation.

Jake Wiskerchen described how staff and board members have all taken responsibilities (hiring, billing, payroll, executive decisions etc.) of an executive director in the last 18 months, indicating an Executive Director is needed.

Suzanne Cram discussed creating a job description which is very different than an office manager. Jake agreed and talked about posting the job next month.

The final public workshop on NAC changes and next board meeting will be April 20th, from 9-3pm. The May meeting will be on May 11th, from 1-4pm.

Intern interviews are scheduled if possible will be the first Friday of every month. The next will be April 6th.

The meeting is adjourned at 3:53 pm.

Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. A public comment time will be available prior to action items on the agenda and on any matter not specifically included on the agenda as the last item on the agenda. At the discretion of the President, additional public comment may be heard when that item is reached. The President may allow additional time to be given a speaker as time allows and in his/her sole discretion. (NRS 241.020, NRS 241.030)

Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. (NRS 233B.126)

Persons with disabilities who require special accommodations or assistance at the meeting should contact the Board office at (702) 486-7388; or fax (702) 486-7258 no later than 48 hours prior to the meeting. Requests for special accommodations made after this time frame cannot be guaranteed.

THIS MEETING HAS BEEN PROPERLY
 NOTICED AND POSTED IN THE
 FOLLOWING LOCATIONS:

Kayenta Legacy 9418 West Lake Mead Blvd. Las Vegas, Nevada 89134	State of Nevada Board of Examiners for Marriage & Family Therapists and Clinical Professional Counselors 7324 West Cheyenne Ave., Suite #9, Las Vegas, Nevada 89129	Sierra Counseling Center 1855 Sullivan Lane, Suite 145, Sparks, Nevada 89431
Zephyr Wellness 418 Cheney Street Reno, Nevada 89502 www.zephyrwellness.org/events	Board's Website www.marriage.nv.gov State of Nevada Administrative Website www.nv.gov	https://twitter.com/Zephyr_Wellness https://www.facebook.com/zephyrwellness

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

Supporting material relating to public meetings of the Board of Examiners for Marriage & Family Therapists and Clinical Professional Counselors is available at the Board's administrative offices located at 7324 West Cheyenne Ave., Suite #9, Las Vegas, NV 89129 or by contacting Laurel Hein, Interim Executive Director at (702) 486-7388 or email lhein@mftbd.nv.gov.

Anyone desiring additional information regarding the meeting is invited to call the Board office at (702) 486-7388.