



State of Nevada
The Board of Examiners for Marriage and Family Therapists
and Clinical Professional Counselors

P.O. Box 370130
Las Vegas, NV 89137-0130
(702) 486-7388 Fax: (702) 486-7258

Colleen Peterson, Ph.D., President
Joan Winkler, M.A., Vice President
Richard Harrison, Secretary/Treasurer
Donald Huggins, Ed.D., Member
Louise Sutherland, M.Ed., Member
Erik Schoen, Member
Katherine Unthank, Ph.D., Member
Cheryl Musson, Member
Sean Gamble, Member

Unapproved: 02/01/13 Approved: 02/15/13
--

MEETING MINUTES

Friday, February 1, 2013
Nevada State Board of Examiners for Marriage and
Family Therapists and Clinical Professional Counselors
9436 West Lake Mead Boulevard #11-J
Las Vegas, Nevada 89134-8342

- I. Call to order/Roll Call – Meeting called to order at 09:01 A.M. by Ms. Joan Winkler, Vice President. Also present was Dr. Colleen Peterson, President; Dr. Donald Huggins, Member; Ms. Louise Sutherland, Member; Mr. Erik Schoen, Member; Dr. Katherine Unthank, Member; Ms. Cheryl Musson, Member; Ms. Rose Marie Reynolds, Deputy Attorney General (DAG) and Raymond E. Smith Sr., Executive Director (ED). Also, public members attending were Mr. Robert and Ms. Debora Tretiak. Board Members absent were Mr. Richard Harrison, Secretary/Treasurer and Ms. Sean Gamble, Member
- II. Public Comment – There was no public comment.
- III. Motion was made by Dr. Unthank to deny Ms. Monica Campbell’s petition to accept six hours of in-person Continuing Education Units (CEUs) and fourteen hours of distance education to meet license renewal requirements. Ms. Campbell was invited to reinstate her license by April 1st, 2013. Mr. Schoen seconded. Motion was retracted.

Dr. Peterson moved to deny Ms. Monica Campbell’s petition to accept six hours of in-person Continuing Education Units (CEUs) and fourteen hours of distance education to meet license renewal requirements. Her license is therefore in automatic revocation status, however, may be reinstated according to NAC 641A.116, after completing 4 hours of in-person CEUs and submitting reinstatement fee for license reinstatement. The Board reminded Ms. Campbell of her responsibility to renew her license annually in accordance with NAC 641A.131 and NAC 641A.133. Seconded by Dr. Unthank. Motion passed unanimously.

Nevada State Board of Examiners for
Marriage and Family Therapists and
Clinical Professional Counselors
Approved Meeting Minutes – 02/01/2013

- IV. Motion made by Dr. Unthank to approve Mr. William Marchant's petition for the Board to accept 2 hours additional hours of distance education CEUs. Dr. Huggins seconded. Motion passed unanimously.
- V. Motion was made by Mr. Schoen to accept Ms. Betsy and Mr. David Morgan's petitions for the Board to accept 6 additional hours of CEUs over the maximum of 10 distance education CEUs to fulfill their license renewal CEU requirements including requirements for Ethics CEUs. Ms. Sutherland seconded. Motion was retracted.
- Dr. Peterson moved accept Ms. Betsy and Mr. David Morgan's petition for the Board to accept 6 additional hours of CEUs over the maximum of 10 distance education CEUs to fulfill their license renewal CEU requirements. Motion was seconded by Mr. Schoen. Ms. Musson abstained. Motion passed.
- Dr. Peterson moved that because upon closer review it was revealed that no Ethics CEUs were demonstrated, Mr. and Ms. Morgan must provide to the Board documentation of at least 3 CEUs of Ethics Continuing Education. Dr. Unthank seconded. Ms. Musson abstained. Motion passed.
- VI. Mr. Schoen moved to approve Ms. Trina Robinson's petition for the Board to accept an additional 8 hours of CEUs over the maximum of 10 hours of distance education to fulfill her CEU licensing requirements. Seconded by Dr. Peterson. Motion passed unanimously.
- VII. Dr. Huggins moved to approve MFT/CPC Ms. Debora Tretiak's petition to accept 8 additional hours of distance education over the maximum 10 distance education CEU hours, to fulfill her license renewal CEU requirements. Motion seconded by Dr. Unthank. Motion passed unanimously.
- VIII. Dr. Huggins moved to accept Dr. Fife's petition for the Board to approve 4.5 hours of general CEUs to fulfill his Ethics CEU requirements for license renewal. Dr. Unthank seconded. Dr. Peterson abstained. Motion failed. Dr. Fife must provide further documentation of Ethics CEU hours earned.
- IX. Mr. Schoen moved to accept Dr. Shannon Smith's petition for the Board to accept 2 CEUs from a Completion Report submitted to meet CEU license renewal requirements. Dr. Unthank seconded. Motion passed unanimously.
- X. Motion was made by Mr. Schoen to approve the following individuals for extensions to internships, as submitted by MFT-Interns except Ms. Amina Habib. Ms. Sutherland seconded. Motion passed unanimously.

Nevada State Board of Examiners for
Marriage and Family Therapists and
Clinical Professional Counselors
Approved Meeting Minutes – 02/01/2013

Mr. Schoen moved to deny Ms. Amina Habib her petition for an Internship extension. The last internship report received was 1/31/2011. Seconded by Dr. Unthank. Motion passed unanimously.

Ms. Veronica Domingues-Gephart	MFT-Intern	(approved)
Ms. Amina Habib	MFT-Intern	(not approved)
Ms. Glen Myers	MFT-Intern	(approved)
Ms. Julianne Puchalsky-Szabo	MFT-Intern	(approved)
Ms. Shauna Rossington	MFT-Intern	(approved)

XI. Dr. Peterson moved to grant Ms. Vivian Harvey's petition for an extension to her Interim Permit to practice marriage and family therapy until April 1st, 2013; allowing the results of her National Exam to arrive at the Board office. The Board requested more information and detail about the persons to be used and clarification on how they will fit in the home therapy delivery equation. Ms. Winkler seconded. Motion passed unanimously.

XII. Dr. Huggins moved to accept the following MFT-Interns and CPC-Intern, who have submitted final minimum internship hours for licensure as Marriage and Family Therapists and Clinical Professional Counselor. All have passed the appropriate National exams. Ms. Sutherland seconded. Motion passed unanimously

Ms. Tabitha Johnson	MFT
Ms. Wendy Nason	MFT
Ms. Nicole Weatherman	CPC

XIII. Motion was made by Dr. Peterson to approve the change to internship, as submitted by MFT-Intern, Mr. Aaron Williams. Dr. Unthank seconded. Motion passed unanimously.

Mr. Aaron Williams (MFT-Intern) Primary – Mazzoli (approved)

XIV. Items for future agendas include

1. The next (1)Board Meeting is scheduled for Friday, February 15th, 2013 @ 9:00am
2. Board Interviews are scheduled for Thursday, February 7th, 2013 in Las Vegas and Friday, February 8th, 2013 in Reno.
3. The following (2)Board Meeting is scheduled for March 1st, 2013 @ 9:00am
4. The following (3)Board Meeting is scheduled for April 26th, 2013 @ 9:00am
5. Board Interviews are scheduled for April 12th in Reno and April ?th in Las Vegas.

Nevada State Board of Examiners for
Marriage and Family Therapists and
Clinical Professional Counselors
Approved Meeting Minutes – 02/01/2013

6. Policy and Procedures Manual.
7. Position Description
8. Office Space
9. Online Renewals

XV. Public Comment. – There was no public comment.

XVI. Dr. Unthank motioned to adjourn meeting at 10:40 am. Seconded by Ms. Sutherland.

Submitted By: _____
Raymond E. Smith Sr., Executive Director

- This conference was recorded.

These Minutes have been approved by the Board and are not subject to revision.