



*State of Nevada*  
The Board of Examiners for Marriage and Family Therapists  
and Clinical Professional Counselors

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Colleen Peterson, Ph.D., President  
Joan Winkler, M.A., Vice President  
Richard Harrison, Secretary/Treasurer  
Donald Huggins, Ed.D., Member  
Louise Sutherland, M.Ed., Member  
Erik Schoen, Member  
Katherine Unthank, Ph.D., Member  
Cheryl Basso, Member  
Sean Gamble, Member

Unapproved: 11/01/2011

Approved: 06/22/2012

## MEETING MINUTES

Tuesday, November 1, 2011  
Nevada State Board of Examiners for Marriage and  
Family Therapists and Clinical Professional Counselors  
9436 West Lake Mead Boulevard #11-J  
Las Vegas, Nevada 89134-0130  
Via Telephone Conference

- I. Call to order/Roll Call – Meeting was called to order at 09:00 A.M. by Dr. Colleen Peterson, President. Also present was Ms. Joan Winkler, Vice President; Mr. Richard Harrison, Secretary/Treasurer; Dr. Donald Huggins, Member; Mr. Erik Schoen, Member; Dr. Katherine Unthank, Member; Ms. Sean Gamble, Member; Ms. Rose Marie Reynolds, Deputy Attorney General (DAG) and Raymond E. Smith Sr., Executive Director (ED). Also public members attending were, Ms. Cara Hall, Ms. Gina Flores O’Toole, Ms. Adrienne Sutherland, Ms. Kimberly Gibson, Ms. Janice Maddox and Ms. Angelina Virella. Board Members absent were Ms. Louise Sutherland, and Ms. Cheryl Basso.
- II. Public Comment – There was no public comment.
- III. Ms. Winkler moved to approve the meeting minutes for 8/26/11. Seconded by Dr. Unthank. The motion passed unanimously.  
  
Mr. Harrison moved to approve the meeting minutes for 9/16/11. The motion was seconded by Mr. Schoen. The motion passed unanimously.
- IV. The Board tabled Mr. Larry Ashley’s submission for Clinical Professional Counselor licensure until they receive sufficient documentation to verify internship experience and successful completion of the National NCMHCE exam.

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Dr. Huggins moved to accept Ms. Rebecca Houston's internship hours demonstrated by submitted documentation and to approve her for a CPC-Interim Permit. Motion was seconded by Ms. Winkler. Motion passed unanimously.

The Board tabled Ms. Linda Mason's submission for Clinical Professional Counselor licensure until they receive sufficient documentation to verify internship experience and successful completion of the National NCMHCE exam.

Mr. Schoen moved to accept the CPC-IP Ms. Sharon Winkelmann's official passing score of the National NCMHCE exam and to approve her for full CPC licensure. Motion was seconded by Dr. Unthank. Motion passed unanimously

- V. Motion was made by Dr. Huggins to approve MFT-Intern Ms. Pamela Fullbrook's petition for a three year extension of her internship due to extenuating circumstances. Dr. Unthank seconded. Mr. Schoen abstains. Board reminds supervisors and interns of their responsibility to keep track of internship termination dates. Motion passed.
- VI. Motion was made by Mr. Schoen to approve MFT-Intern Ms. Sally Gill's petition for a three year extension of her internship due to extenuating circumstances. Dr. Unthank seconded. Mr. Harrison abstains. Motion passed.
- VII. Motion was made by Ms. Winkler to approve MFT-Intern Ms. Cynthia Osburn's petition for a three year extension of her internship due to extenuating circumstances. Mr. Schoen seconded. Motion passed unanimously.
- VIII. Motion was made by Mr. Schoen to approve MFT-Intern Ms. Sara Pelton's petition for a three year extension of her internship due to extenuating circumstances. Ms. Winkler seconded. Motion passed unanimously.
- IX. Motion was made by Dr. Huggins to approve MFT-Intern Ms. Paula Vohland's petition for a three year extension of her internship due to extenuating circumstances. Dr. Unthank seconded. Mr. Schoen abstains. Motion passed.
- X. Motion was made by Ms. Winkler to approve MFT-Intern Ms. Jana Wellman's petition for a three year extension of her internship reminding her of her professional responsibility to keep track of her internship termination date. Mr. Schoen seconded. Motion passed unanimously.
- XI. Dr. Huggins moved to accept all intern candidates' final hours and approve all candidates for MFT and CPC licensure, as listed, except Ms. Fullbrook. Seconded by Mr. Schoen. Motion passed.

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Dr. Huggins moved to approve Ms. Fulbrook for MFT licensure. Seconded by Ms. Winkler. Motion passed unanimously.

Ms. Gina Flores-O’Toole (MFT)

Ms. Amy Forton (MFT)

Ms. Pamela Fulbrook (MFT)

Mr. Kimberly Gibson (CPC)

Ms. Sheila D. Hynes (MFT)

Mr. Sheldon Jacobs (MFT)

Mr. Dan Lemaire (MFT)

Ms. Lisa Schapiro (MFT)

Ms. Paula Wood (MFT)

XII. The Board tabled MFT Ms. Denise Linaman’s, petition to become a Nevada Approved Primary Supervisor until her Mentorship agreement is received by the Board office.

XIII. The Board tabled Ms. Michelle Guerra’s, CPC, petition to become a Nevada Approved Primary Supervisor until documentation is received by the Board office to verify 25 hours of mentorship supervision and liability insurance.

XIV. Mr. Schoen moved to approve Ms. Michelle McGuire’s, CPC, to become a Nevada Approved Primary Supervisor. Dr. Unthank seconded. Motion passed unanimously

XV. Dr. Huggins moved to approve all listed applicants for intern licensure, as listed; all internships as submitted; and all supervisors as submitted except Ms. Claudia Barazza, Mr. Steven Boyd, Ms. Kerry Dion, Ms. Claudia Canales-Sanborn, Ms. Amber Galbraith, and Ms. Katrina Romine. Seconded by Mr. Schoen. Motion passed unanimously.

Mr. Schoen moved to approve Ms. Claudia Barazza, Ms. Claudia Canales-Sanborn, and Ms. Amber Galbraith, for intern licensure with supervision, as listed, considering their couples experience during internships. Seconded by Dr. Unthank. Passed unanimously.

The Board tabled approval of internship licensure for applicants; Mr. Boyd, Ms. Dion and Ms. Romine until further considerations could be satisfied.

**Reno**

Ms. Michelle Barber (MFT-Intern)

Primary – Casale (approved)

Ms. Claudia Barazza (MFT-Intern)

Primary – A. Brown (approved)

Mr. Steven Boyd (MFT-Intern)

Primary/2<sup>nd</sup> – Evarts/LeMay (tabled)

Ms. Kerry Dion (MFT-Intern)

Primary/2<sup>nd</sup> – Maddox/Larsen (tabled)

Ms. Alison Guinan (MFT-Intern)

Primary/2<sup>nd</sup> – Freda/Tanner (approved)

Ms. Ashley Haidle (MFT-Intern)

Primary/2<sup>nd</sup> – Rumph/Jacobson (approved)

Ms. Heather Kranz (MFT-Intern)

Primary – Merrill (approved)

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Mr. Cyril Lewis (MFT-Intern)	Primary – Freda (approved)
Ms. Valjean Licon (MFT-Intern)	Primary/2 <sup>nd</sup> – KessEvarts/Ritchie (approved)
Ms. Brianna Carter (MFT-Intern)	Primary – Faulstich (approved)
Ms. Joanie Myers (MFT-Intern)	Primary/2 <sup>nd</sup> – Baldwin/Marrujo (approved)

**Las Vegas**

Ms. Kimberly Brookman MFTC-Intern)	Primary/2 <sup>nd</sup> – Wallace/Buchholz (approved)
Ms. Claudia Canales-Sanborn (MFT-Intern)	Primary – Giles (approved)
Ms. Lindsey Coombs (MFT-Intern)	Primary – Johns (approved)
Ms. Lauren Dusbabek (MFT-Intern)	Primary/2 <sup>nd</sup> – Beasley/Erickson (approved)
Ms. Amber Galbraith (MFT-Intern)	Primary – Knight (approved)
Ms. Rowena Laino (MFT-Intern)	Primary/2 <sup>nd</sup> – Beasley/Whelchel (approved)
Ms. William Lazarus (MFT-Intern)	Primary – Wilburn (approved)
Ms. Tiana Louis (CPC-Intern)	Primary – Wilson (approved)
Ms. Hauva Manookin (CPC-Intern)	Primary – Beglinger (approved)
Ms. Puanani McAlindon (CPC-Intern)	Primary – Johns/Sutton (approved)
Ms. Ashley O’Brien (CPC-Intern)	Primary – Sutton (approved)
Ms. Katrina Romine (CPC-Intern)	Primary – O’Neil (tabled)
Ms. Jorie Thomas (MFT-Intern)	Primary/2 <sup>nd</sup> – Berardi/Wimberly (approved)
Ms. Angelina Virella (CPC-Intern)	Primary – Mazzoli (approved)

XVI. Ms. Winkler moved to approve all listed changes to internships as submitted except submissions by Ms. Olmeztoprak, Ms. White and Mr. Sida. Seconded by Mr. Harrison. Motion passed unanimously.

Ms. Winkler moved to deny Ms. Olmeztoprak’s submission for supervision with Ms. Jennifer Gilroy and Ms. White’s submission for supervision with Ms. Guerra. These submissions were not Nevada Approved Primary Supervisors, at this time, according to regulation NAC 641A.182. Dr. Unthank seconded. Motion passed unanimously.

Dr. Huggins moved to deny Mr. Sida’s submission for supervision with Dr. Hunter, PsyD. Submission was not a Nevada Approved Primary Supervisor. Dr. Unthank seconded. Motion passed unanimously.

Ms. Winkler moved to approved Ms. Olmeztoprak’s submission for secondary supervision with Ms. Rowe. Dr. Unthank seconded. Motion passed unanimously.

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Ms. Wendy Dingee (CPC-Intern)	Primary/2 <sup>nd</sup> – Wilson/Lindler (approved)
Mr. Deken Gossett (MFT-Intern)	Primary/2 <sup>nd</sup> – Freda/Tanner (approved)
Ms. Cara Hall (CPC-Intern)	Primary – M. Harris (approved)
Ms. Milena Hernandez (MFT-Intern)	Primary – S. Harris (approved)
Ms. Kristen Melton (MFT-Intern)	Primary/2 <sup>nd</sup> – Sutton/Walker (approved)
Ms. Cynthia Mota (MFT-Intern)	Primary – Correa (approved)
Ms. Gina Oladé (MFT-Intern)	Primary – Freda (approved)
Ms. Emire Olmeztoprak (MFT-Intern)	Primary – Gilroy (not approved) Secondary – Rowe (approved)
Ms. Karinda Rousseau (MFT-Intern)	Primary/2 <sup>nd</sup> – Braun/Johns (approved)
Mr. Niles Strohl (MFT-Intern)	Primary – Lawrence (approved)
Ms. Christy Van Nest (MFT-Intern)	Primary – Rowe (approved)
Ms. Pamela Vennochchi (MFT-Intern)	Primary – Jette (approved)
Ms. Cheri Lynn White (CPC-Intern)	Primary – Guerra (not approved)
Ms. Kristie Baker (MFT-Intern)	Secondary – Brenn (approved)
Ms. Anabrisa Bracamonte (MFT-Intern)	Secondary – Wimberly (approved)
Ms. April Carney (MFT-Intern)	Secondary – Alexander (approved)
Mr. Edwin Cirame (CPC-Intern)	Secondary – Garrett (approved)
Ms. Tabitha Johnson (CPC-Intern)	Secondary – Walker (approved)
Ms. Natalie Kaufman (CPC-Intern)	Secondary – Ms. Vande Voort (approved)
Ms. Betty Rae Koebecke (MFT-Intern)	Secondary – M. Harris (approved)
Ms. Sandra Morel (MFT-Intern)	Secondary – Ortiz Love (approved)
Ms. Tracy Moore (MFT-Intern)	Secondary – D. Moore (approved)
Mr. Thomas Panian (MFT-Intern)	Secondary – Rumph (approved)
Ms. Martha Reyes (MFT-Intern)	Secondary – Beasley (approved)
Ms. Suzanne Powell (CPC-Intern)	Secondary – Johns (approved)
Mr. Oscar Sida (CPC-Intern)	Secondary – Hunter (PsyD) (not approved)
Ms. Alisha Ward (MFT-Intern)	Secondary – Trevino (approved)
Ms. Elaine Washington (MFT-Intern)	Secondary – Caldwell (approved)

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Ms. Nicole Weatherman (CPC-Intern)      Secondary – Lawrence (approved)  
Ms. Lurline Wells (MFT-Intern)          Secondary – Sanchez (approved)  
Ms. Debra Wilson (MFT-Intern)          Secondary – Griffin (approved)

Mr. Schoen stepped away for five minutes at 10:50am and returned.

- XVII. Dr. Huggins moved to approve MFT-Intern Ms. Margaret Heaton's, petition for the Board to allow her to obtain Primary and Secondary supervision via telephone and Skype, however, only using a landline and not a cellular phone. The Board reminds Ms. Heaton of concerns and responsibilities concerning issues of confidentiality – such as, adequate protection at both ends of the telephone line and the lack of encrypted transmission. Motion was seconded by Dr. Unthank. Motion passed unanimously.
- XVIII. Motion was made by Ms. Winkler to accept MFT-Intern Ms. Amanda Barlow's termination of her Marriage and Family Therapists Internship. Seonded by Dr. Unthank. Motion passed unanimously.
- XIX. The Board tabled MFT-Intern Mr. Frank Bales petition for the Board to approve Internship hours earned previously in California until more information could be gathered for clarification.
- XX. Dr. Unthank moved that the Board accept two courses submitted by CPC-Intern Applicant Ms. Adrienne Sutherland to meet Nevada requirements for academic coursework. Seconded by Dr. Huggins. Mr. Schoen abstained. Motion passed.
- XXI. Ms. Winkler moved to deny MFT-Intern Ms. Tara Crammer's petitions for the Board to approve practicum supervision hours towards her total number of supervision hours earned. Seconded by Mr. Harrison. Motion passed unanimously.
- XXII. Mr. Harrison moved to deny MFT Ms. Yolanda Correa's petition to put her MFT-Intern Ms. Martha Estrada's Internship on hold, because this option is not available, according to regulation and statute. Seconded by Dr. Huggins. Motion passed unanimously.
- XXIII. Ms. Winkler moved to deny the petition submitted by Dr. Kenneth M. Ralph of J&K Seminars, LLC, for the Board to approve counting Continuing Education for live webinars to satisfy "in-person" Continuing Education Units (CEU) hours instead of counting as distance learning CEU hours. Motion was seconded by Dr. Unthank and passed unanimously.
- XXIV. The Board discussed addressing the number of education hours required for licensure in the regulation changes. No actions.

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- XXV. The Board discussed how to use the response to the Governor's Order referring to a comprehensive review of regulations last December '2011 when changing the regulations in the upcoming June of 2012. No actions.
- XXVI. The Board reviewed timelines for submitting changes to the Nevada Administrative Code Chapter 641A and planned to bring input for changes to the next meeting.
- XXVII. Public Comment. – There was no public comment.
- XXVIII. Items for future agendas:
- a. Next Telephonic Board Meeting – **November 8<sup>th</sup>, 2011, Tuesday at 08:00 am.**
  - b. Next Board Interviews – To be set at the next Board meeting
- XXIX. Mr. Schoen motioned to adjourn meeting at 11:21 am. Motion passed unanimously.

Submitted By: \_\_\_\_\_  
Raymond E. Smith Sr., Executive Director

- This telephonic conference was recorded.

**These Minutes have been approved by the Board and not are subject to change.**